

**TOWN OF CENTREVILLE-WAREHAM-TRINITY  
REGULAR COUNCIL MEETING JULY 07, 2015**

Minutes of regular meeting of Council  
of the Town of Centreville-Wareham-Trinity,  
held in the Town Hall on  
**JULY 07, 2015**

Members Present	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Samuel Gibbons Sheena Pickett Tony Kean
Also Present	Town Clerk	Michelle Brown
Absent	Councillors	Ralph Ackerman Raymond Thornton

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**1. CALLING THE MEETING TO ORDER**

Mayor Churence Rogers called the meeting to order at 7:00 pm.

**2. ADOPTION OF THE AGENDA FOR JULY 07, 2015**

**MOTION # 15-103                      LLOYD PICKETT/SHEENA PICKETT**

Resolved to adopt the Agenda for July 07, 2015 with the following additions:

**8.6** Hann's Electric ... re: Letter

**8.7** St. John the Baptist Vestry (New Visions 50+ Club) ... re: Letter of Support

- Grant application to build an extension for storage & renovations to kitchen to include a commercial dishwasher and sink

**8.8** T. Kendall/J. Harty .... Re: MCW Project # 17-MCW-16-00005

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Samuel Gibbons Sheena Pickett Tony Kean
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Opposed        0  
Abstaining    0  
Motion Carried

**3. ADOPTION OF THE MINUTES OF REGULAR MEETING OF JUNE 16, 2015  
& SPECIAL MEETING OF JUNE 30, 2015**

**MOTION # 15-104                      TONY KEAN/SAMUEL GIBBONS**

Resolved to adopt the Minutes of Regular Meeting of June 16, 2015 as presented.

In favor	Mayor	Churence Rogers
	Deputy Mayor	Lloyd Pickett
	Councillors	Samuel Gibbons
		Sheena Pickett
		Tony Kean

Opposed        0  
Abstaining    0  
Motion Carried

**MOTION # 15-105                      SAMUEL GIBBONS/TONY KEAN**

Resolved to adopt the Minutes of Special Meeting of June 30, 2015 as presented.

In favor	Mayor	Churence Rogers
	Deputy Mayor	Lloyd Pickett
	Councillors	Samuel Gibbons
		Sheena Pickett
		Tony Kean

Opposed        0  
Abstaining    0  
Motion Carried

**4. BUSINESS ARISING FROM THE MINUTES OF JUNE 16, 2015**

**4.1 Action Plan Sheet**

- #9 - S. Cook - Tony please check this out - Ray & Ralph will not be at this meeting.
- Tony to speak directly to S. Cook – then it may be necessary to write a letter saying that we received complaints that his waste water is going onto the ground and not tied into the sewer system. This is an environmental problem and needs to be connected properly to the sewer system
- #12 – Sausage Cart – Talk to DMIGA; can we set a base fee per event?

**5. DELEGATIONS**

- 5.1 M. Rogers                      7:30 pm**
- Did not show up

- 5.2 J. England 7:45 pm
- M. Cutler's line is also located under J. England's house
  - J. England is fully aware that he built his house over these water & sewer lines; permission granted from the Town of Wareham, prior to amalgamation.
  - J. England is requesting that all lines – L. Pickett, R. Button, R. Button and M. Cutler's be re-located.
  - Council has agreed to replace & relocate the water lines for all four residents affected; curbstops to be placed at property line. Jeff to determine how to cap off existing lines/curb stops.
- 5.3 P. Wells 8:00 pm
- Discussed his concern of installing a new water line and a culvert.
  - The area in question is listed as a "Road Allowance" – who owns it; is it the resident's land or crown lands?
  - B. Wells' water line tees off his water line near his curb stop
  - Water line do not need to be replaced now until a leak occurs because he has his driveway done with crushed stone.
  - Expectation is that P. Wells will pay for the whole cost of the culvert.
  - Council will talk to Jeff to discuss an action plan when a leak occurs again.

## 6. COMMITTEE REPORTS

### 6.1 PLANNING & WORKS COMMITTEE

- Tony to check out the road at the bottom of Wareham where CH Parsons is excavating the land.
- Old wharf (Wareham) – keep on agenda for future discussion.

### 6.2 FINANCE COMMITTEE

- Financial Statement – July 02, 2015
- Aged Trial Balance
- Cheque Register
- Meeting Notes from June 17, 2015

**MOTION # 15-106**

**SAMUEL GIBBONS/LLOYD PICKETT**

Resolved to approve the finance report as presented.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Samuel Gibbons  
Sheena Pickett  
Tony Kean

Opposed 0  
Abstaining 0  
Motion Carried

**MOTION # 15-107**

**SAMUEL GIBBONS/TONY KEAN**

Resolved to approve Finance Committee Meeting Report of June 17, 2015 as presented.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Samuel Gibbons  
Sheena Pickett  
Tony Kean

Opposed 0

Abstaining 0

Motion Carried

**6.3 TOWN HALL/MUSEUM COMMITTEE**

**6.4 SENIORS HOUSING/SUB-DIVISION DEVELOPMENT COMMITTEE**

**6.5 ECONOMIC DEVELOPMENT COMMITTEE**

- Lloyd gave Council a brief update on the Meeting hosted by Kirk on July 06 with local business owners.
- Opportunity Management Session – tentatively scheduled for July 15

**6.6 BLACK'S BROOK PARK COMMITTEE**

- Council is really impressed with the design; wait to hear from the Community Healthy Living Fund application before any commitment can be given.
- May need to complete this job in 2-3 phases.

**6.7 RECREATION LIAISON REPORT**

- Talk to Brad about getting the application for Canada 150 funding submitted as soon as possible.

**6.8 FIRE DEPARTMENT LIAISON REPORT**

- Donations received to-date for the new Pick Up = \$17,927.00
  - When the funds are received from HST & Gov't, total remaining to pay (to date) will be \$3,645.52
  - Sam to talk to the Firettes about the balance so they have a goal to work towards.
- FES released a summary of Fire Dept assessments online:
  - <http://www.gov.nl.ca/fes/publications/>
- Major flooding issues at the Fire Hall – Drainage problems, icing cables on the roof (shingles have lifted up the last couple of years)
  - Invite the Fire Dept into a meeting to discuss possible solutions to avoid the water issues they have been experiencing.

**6.9 TIDY TOWNS COMMITTEE**

- August 17 @ 10:30 am - Judge Barbara Bursey
- Canada Day was a great success.

- A thought for next year, maybe we should consider rotating the location of the Fireworks from Wareham to Trinity
- Next year is the 100<sup>th</sup> celebration – we should also consider a church service.

**6.10 PUBLIC RELATIONS**

**6.11 COMMUNITY GARDEN**

**7. OTHER BUSINESS**

**7.1 Reminders:**

- Next Meetings: Aug 11, Sep 01, Sep 22

**7.2 To install the garage door:**

- Quote from G. Keats & R. Pickett = \$1000
- Check with Cal Legrow Insurance to see what coverage we have for this type of job.
- Find out if a fall arrest course is required
- Put out a notice requesting quotes for the removal of old door and installation of new door.

**7.3 K. Rogers – doesn't like that his civic address is #28 & his neighbours is #28A. Neighbours (C. March & J. March) are ok with changing their civic address to 30 and 30A (currently 28A and 30).**

- Make the necessary changes in our computer & with MAA.

**7.4 C. Pickett (Trinity Wharf area) – complaints about mess**

- Contact Dept of Environment & Conservation for an update on the letter we sent regarding this.

**7.5 Pothole patching - Jeff recommends August (after R. Button's leak is completed and settled)**

**7.6 Top Soil - should we get a load to have on hand for repairing damaged lawns due to water leak repairs - Quote \$200 per load (J. Lane)**

**MOTION # 15-108**

**LLOYD PICKETT/SHEENA PICKETT**

Resolved to order a load of topsoil.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Samuel Gibbons  
Sheena Pickett  
Tony Kean

Opposed        0  
Abstaining    0  
Motion Carried

**7.7 CEEP Application due: July 24, 2015**

- Some changes to guidelines. If application is the same as previous years
- Sam will provide a list of tasks for BBP

**7.8 OH&S Checklists (Electrical) for Pump Houses & Garage:**

- No GFI (ground fault) Protection
- No protection covers
- No EXIT lights \*\*
- No Emergency lighting
- Wires hanging out - conduit needs to be plastic (weather proofing)
  - Contact B. Matthews for a quote on these items.
- Garage Panel box is too close to stairs
  - Tony to look at this and give direction on how to fix this.

**7.9 Summer Student - Approval for 4 weeks (20 hrs per week)**

- Hire M. Templeman

**7.10 New Visions 50+ Club ... re: requesting a song book to be photocopied (50 copies \* 70 pages = 3500 copies)**

- Per Council, ok to do these copies.

**8. CORRESPONDENCE**

**8.1 DMG ... re: Cost Proposal for Consulting Services: Water Treatment RFP**

**MOTION # 15-109**

**SAMUEL GIBBONS/LLOYD PICKETT**

Resolved that the Town of Centreville-Wareham-Trinity submit its Capital Investment Plan to the Department of Municipal and Intergovernmental Affairs for Gas Tax Funding for the proposed water treatment system for Trinity Pump House. This application should include the cost proposal estimate of the water treatment system, request for proposal, tender process and engineering.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Samuel Gibbons  
Sheena Pickett  
Tony Kean

Opposed 0

Abstaining 0

Motion Carried

**8.2 Permits Issued since last meeting**

**MOTION # 15-110**

**TONY KEAN/SHEENA PICKETT**

Resolved to approve the permit log for permit no. 511 to 513.

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Samuel Gibbons Sheena Pickett Tony Kean
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Opposed 0  
Abstaining 0  
Motion Carried

**8.3 DMG ... re: Bayview Heights Subdivision**  
\* The application & drawings are available to review

**8.4 King Process Technology ... re: quote to re-calibrate chlorinator at CW Pump house**  
• Currently cannot adjust chlorine in automatic mode

**MOTION # 15-111 SHEENA PICKETT/SAMUEL GIBBONS**

Resolved to hire M. King to re-calibrate the chlorinator at CW pump house based on the quote provided.

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Samuel Gibbons Sheena Pickett Tony Kean
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Opposed 0  
Abstaining 0  
Motion Carried

**8.5 BBP Playground Quote & intended funding sources**

**8.6 Hann's Electric ... re: Letter**

**MOTION # 15-112 SAMUEL GIBBONS/TONY KEAN**

Resolved to contact DMIGA for an approval to borrow from BMO for a loan in the amount of \$56,607.35 to pay Hann's Electric for the expenses related to project no. 09261. This loan is to be re-paid over 5 years at BMO prime rate (currently 2.85%) plus 0.50%.

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Samuel Gibbons Sheena Pickett
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Tony Kean

Opposed 0  
Abstaining 0  
Motion Carried

**8.7 St. John the Baptist Vestry (New Vision 50+ Club) ... re: Letter of Support**

- Grant application to build an extension for storage & renovations to Kitchen to include a commercial dishwasher and sink

**MOTION # 15-113 TONY KEAN/SHEENA PICKETT**

Resolved to write the letter of support for St. John the Baptist Vestry application.

In favor	Mayor	Churence Rogers
	Deputy Mayor	Lloyd Pickett
	Councillors	Samuel Gibbons
		Sheena Pickett
		Tony Kean

Opposed 0  
Abstaining 0  
Motion Carried

**8.8 T. Kendall/J. Harty .... Re: MCW Project # 17-MCW-16-00005**

- If T. Kendall's rates are not fully approved by DMIGA, the Town will take responsibility for the additional costs above what DMIGA approves.
- Motion made during Meeting of May 25, 2015

**9. ADJOURNMENT**

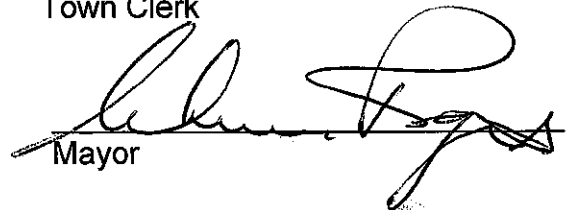
**MOTION # 15-114 LLOYD PICKETT/TONY KEAN**

Resolved the meeting would adjourn 10:00 pm.

In favor	Mayor	Churence Rogers
	Deputy Mayor	Lloyd Pickett
	Councillors	Samuel Gibbons
		Sheena Pickett
		Tony Kean

Opposed 0  
Abstaining 0  
Motion Carried

  
Town Clerk

  
Mayor