

**TOWN OF CENTREVILLE-WAREHAM-TRINITY
REGULAR COUNCIL MEETING SEPTEMBER 01, 2015**

Minutes of regular meeting of Council
of the Town of Centreville-Wareham-Trinity,
held in the Town Hall on
SEPTEMBER 01, 2015

Members Present	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Samuel Gibbons Sheena Pickett Tony Kean Raymond Thornton
Also Present	Town Clerk	Michelle Brown
Absent	Councillor	Ralph Ackerman

1. CALLING THE MEETING TO ORDER

Mayor Churence Rogers called the meeting to order at 7:00 pm.

2. ADOPTION OF THE AGENDA FOR SEPTEMBER 01, 2015

MOTION # 15-121 SAMUEL GIBBONS/LLOYD PICKETT

Resolved to adopt the Agenda for September 01, 2015 with the additions for the P&W report as presented.

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Samuel Gibbons Sheena Pickett Tony Kean Raymond Thornton
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Opposed 0
Abstaining 0
Motion Carried

3. ADOPTION OF THE MINUTES OF REGULAR MEETING OF AUGUST 11, 2015

MOTION # 15-122 SHEENA PICKETT/TONY KEAN

Resolved to adopt the Minutes of Regular Meeting of August 11, 2015 as presented.

In favor

Mayor
Deputy Mayor
Councillors

Churence Rogers
Lloyd Pickett
Samuel Gibbons
Sheena Pickett
Tony Kean
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

4. BUSINESS ARISING FROM THE MINUTES OF AUGUST 11, 2015

4.1 Action Plan Sheet

- #2 – Tender for new box – talk to Donnie to see what we can find out.
- #4 – Ditching – find out information & costs for the most efficient way to get this done.
- #8 – MNL Convention – to be confirmed at next meeting – Sheena, Sam, Tony (?)
- #12 – STP – If timing is an issue, check with Donnie to see if he'd be interested in doing this work on weekends (pay regular hourly rate but not OT).

5. DELEGATIONS

5.1 M. Rogers 7:30 pm

- Questioning why there a different regulation for other residents when compared to him?
- Paying for two services but receiving only one water line. Looking for Council to reimburse some costs (at least one, he is willing to pay for one line)
- 150ft @ \$1.50 per ft (Total Bill \$225)
- Per M. Rogers: when digging, the sewer line was broken and had to be repaired. Then the drainage line was broken but not repaired.
- Council reviewed his issue of seeking reimbursement and agreed to their previous decision of absorbing costs to and including the curb stops. The materials/other expenses will be the residents responsibility from the curb stops to house.

MOTION # 15-123

TONY KEAN/RAYMOND THORNTON

Resolved that Council will not reimburse for the costs of materials as per residents request. Council absorbed the costs to, and including, the curb stops. The materials/other expenses are the residents responsibility from the curb stops to house.

In favor

Mayor
Deputy Mayor
Councillors

Churence Rogers
Lloyd Pickett
Samuel Gibbons
Sheena Pickett
Tony Kean
Raymond Thornton

Opposed 0

Abstaining 0

Motion Carried

5.2 Fire Department & Firettes 7:45 pm

- In attendance: D. Parsons, E. Hunt, C. Wicks, U. Parsons, S. Tucker, R. Parsons, M. Fancy
- Per R. Parsons – during the last incident, their backboard is now “missing” and unable to locate it.
 - Currently using CWT Recreation’s backboard but will need to order a replacement for the Fire Dept. (Michelle to order)
 - Suggested that Michelle email the Health Science Hospital to see if it does appear.
- \$2514 left to fundraise for the new pick up, plus to replenish some of their funds – plans to work on this after the summer is over.
- Repairs to Fire Dept re: flooding that is occurring.
 - Tony explained the required work to our Maintenance Men and they are aiming to complete this job soon.
- Training & Recruitment – numbers are stable for attendance
- Churence gave a brief overview on the assessments of Fire Departments released by FES in June 2015 and recommended that R. Parsons review this report.

6. COMMITTEE REPORTS

6.1 PLANNING & WORKS COMMITTEE

- To update Council: Ray, Ralph & Donnie met with C. & B. Drake regarding their curbstops freezing up. A solution recommended by Donnie is to build up the road by a foot or so.
 - C. Drake expressed concerns about if the curbstops froze up again and they only came out on a weekend. Will Council provide permission to Maintenance to unthaw this on OT?
 - Per Sam, another possible solution could be to insulate the line with blue styrofoam.
- Road leading to Wareham Pit – Per Churence’s discussion with Jeff, work being done is fine.
- Contact P. Cook re: garage door installation – this is a safety concern and Council would like it installed as soon as possible.
- Permit request from E. Pickett
 - Guidelines: Construction distance from centre of side roads = 10 m or 33 1/2 ft

- Requesting approval to construct a shed 25 ft from centre lane
- Cutler's water line runs through the front of his property and his water line runs along the back - limiting the distance and area to construct

MOTION # 15-124

RAYMOND THORNTON/LLOYD PICKETT

Resolved to approve permit for E. Pickett as presented in his application.

In favor

Mayor
Deputy Mayor
Councillors

Churence Rogers
Lloyd Pickett
Samuel Gibbons
Sheena Pickett
Tony Kean
Raymond Thornton

Opposed 0

Abstaining 0

Motion Carried

- S. Cook & B. Goodyear
 - grey water not hooked into sewer
 - update: Per B. Goodyear, when S. Cook returns home from work he would like to set up a meeting with P&W to discuss options of how to fix this
 - Per B. Goodyear:
 - neighbour B. Cook now has the pipe covered with gravel and possibly cement and bottles under the gravel. She is worried that this will now cause a back-up in her line.
 - neighbour B. Cook also has the culvert on the side of the road blocked off
 - neighbour B. Cook has his shed constructed on Crown Lands not his property
 - S. Cook has been advised this issue needs to be fixed.
 - In regards to the issues between S.Cook/B.Goodyear and B. Cook - it's a neighbourly/family dispute not Council issue.

6.2 FINANCE COMMITTEE

- Financial Statement – August 25, 2015
- Aged Trial Balance
- Cheque Register
- Quick Stat Report
- Finance Committee to schedule a meeting to take a look at actual vs. budget numbers.

MOTION # 15-125

SAMUEL GIBBONS/LLOYD PICKETT

Resolved to approve the finance reports as presented.

In favor

Mayor
Deputy Mayor
Councillors

Churence Rogers
Lloyd Pickett
Samuel Gibbons
Sheena Pickett
Tony Kean
Raymond Thornton

Opposed 0

Abstaining 0

Motion Carried

6.3 TOWN HALL/MUSEUM COMMITTEE

6.4 SENIORS HOUSING/SUB-DIVISION DEVELOPMENT COMMITTEE

- All materials have been ordered based on the list provided by DMG
- DMG requires 2-3 site visits during the installation process
- Also required: Leak test of the sanitary manhole, camera testing of the sanitary main & sanitizing/flushing of the water main (sample needs to be dropped off at Govt Services).

6.5 ECONOMIC DEVELOPMENT COMMITTEE

- Add the dates for upcoming meetings to agenda under 7.1 Reminders

6.6 BLACK'S BROOK PARK COMMITTEE

- When ordering class "A" for the road in Bayview Heights, consider ordering a load for BBP. (Confirm with Sam)

6.7 RECREATION LIAISON REPORT

6.8 FIRE DEPARTMENT LIAISON REPORT

- Donations received to-date for the new Pick Up = \$18,427.00
 - Still waiting on \$5000 from provincial gov't (E. Cross is following up)
 - Amount remaining \$2,514.77

6.9 TIDY TOWNS COMMITTEE

- Contact the Town of Dover to see what grants they apply to help Tidy Towns Committee. (Verna to then seek out the grants and see if they are applicable to CWT)

6.10 PUBLIC RELATIONS

- Aim to send out a newsletter by the end of September
 - Include dates for Fall Clean-up
 - Could be October; depending on Work Orders
 - Aiming for one week (Tues to Fri)

- All clean-up material must be out by end of day on Monday; when debris is picked up in your area, Maintenance will not be returning to the area.
- Absolutely no black bags.
- Future reference: Is there a demand for housing for low-income families
- Speeding on school road – advising residents to slow down

6.11 COMMUNITY GARDEN

7. OTHER BUSINESS

7.1 Reminders:

- Next Meetings: Sept 15, Oct 06 & 20, Nov 03 & 17, Dec 01 & 15

7.2 Michelle - Permission to attend PMA Fall Forum - Sept 24 - 25, 2015

- \$192.10 (PMA will cover a portion of this)

MOTION # 15-126

LLOYD PICKETT/TONY KEAN

Resolved to grant permission for Michelle to attend the PMA Fall Forum.

In favor

Mayor
Deputy Mayor
Councillors

Churence Rogers
Lloyd Pickett
Samuel Gibbons
Sheena Pickett
Tony Kean
Raymond Thornton

Opposed 0

Abstaining 0

Motion Carried

7.3 P. Glover - requested I pass his complaint to Council: concerned about the amount of money the Town is spending in signs, flag poles, flowers, etc when the roads are in bad shape.

- He was particularly concerned about the condition of the road near E. Hunt's & M. Ackerman's (Back road in Trinity)

7.4 C. Pickett - Suggests the speed bump be moved closer to the school to avoid Abbott Road (more drivers are now travelling / speeding on Abbott Road to avoid driving over the speed bump).

- Leave as it is for this fall; consider moving the location of it next year.

7.5 KIDS AT PLAY signs requested for Bayview Heights, Centreville

- These signs were installed near Wareham Beach area because it is a main road.
- It is not Council's intention at this time to install signs like this on side roads.

- 7.6 Request for street light to be installed on Skirmish Point Road, Trinity
 - P&W to review the condition of the road; to see what upgrades are required
 - P&W to provide a recommendation for the location of a street light

7.7 17-MCW-16-00005 update on tender - Tom is still awaiting the final drawings from the electrical consultant, he is expecting them early next week, once received he can submit for approval and tender closing date

- 7.8 Canada Day Celebrations 2016 re: Application is due November 16
 - Keep on the agenda for the next couple of meetings
 - Sheena will talk to Tidy Towns group to see if they are interested in hosting this for 2016.

8. CORRESPONDENCE

- 8.1 D. Gibbons ... re: MRF
 - Moved to the end of the agenda - discussed after 8.9
 - Sam declared this a conflict of interest and vacated his seat while this was being discussed.

MOTION # 15-129 TONY KEAN/SHEENA PICKETT

Resolved to approve the MRF for D. Gibbons with the following condition(s):

Talk to Maintenance and find out if water & sewer is available for this are. If yes, all expenses associated with installing Water & Sewer will be the responsibility of the applicant. If no (or only one service), it will be the applicants full responsibility for costs associated with a septic tank and/or well.

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Samuel Gibbons Sheena Pickett Tony Kean Raymond Thornton
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Opposed 0
 Abstaining 0
 Motion Carried

8.2 Dept of Transportation & Works ... re: Vehicles/Equipment Disposal
 Location: Deer Lake

8.3 DMIGA ... re: Political Contributions

8.4 Freedom Boat Launch Association ... re: Letter

8.5 DMIGA ... re: Gas Tax - Capital Investment Plan Approval

- I informed Tracey @ DMG of this and asked her to proceed with next step

8.6 DMIGA ... re: Community Sustainability Partnership Accountability Measures

- Please review the draft I have completed - suggestions, recommendations, etc..
- Dated as of December 31, 2014 - CONFIDENTIAL Information included in this report
- Send a draft copy to DMIGA – looking for advice.
- Sam to review and report back to next meeting

8.7 A. Rogers ... re: MRF

MOTION # 15-127 SAMUEL GIBBONS/TONY ROGERS

Resolved to approve the MRF for A. Rogers.

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Samuel Gibbons Sheena Pickett Tony Kean Raymond Thornton
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Opposed 0
Abstaining 0
Motion Carried

8.8 Permits issued since last meeting

MOTION # 15-128 TONY KEAN/LLOYD PICKETT

Resolved to approve the permit log report for permit no. 531 to 539.

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Samuel Gibbons Sheena Pickett Tony Kean Raymond Thornton
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Opposed 0
Abstaining 0
Motion Carried

8.9 Fire & Emergency Services ... re: Insurance Coverage

- Send this document to Cal LeGrow – do we have duplicate coverage?

9. ADJOURNMENT

MOTION # 15-130

LLOYD PICKETT/TONY KEAN

Resolved the meeting would adjourn 10:35 pm.

In favor

Mayor
Deputy Mayor
Councillors

Churence Rogers
Lloyd Pickett
Sheena Pickett
Tony Kean
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried


Town Clerk


Mayor
Deputy Mayor