

**TOWN OF CENTREVILLE-WAREHAM-TRINITY  
REGULAR COUNCIL MEETING OCTOBER 06, 2015**

Minutes of regular meeting of Council  
of the Town of Centreville-Wareham-Trinity,  
held in the Town Hall on  
**OCTOBER 06, 2015**

Members Present	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Ralph Ackerman Samuel Gibbons Sheena Pickett Tony Kean Raymond Thornton
Also Present	Town Clerk	Michelle Brown

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**1. CALLING THE MEETING TO ORDER**

Mayor Churence Rogers called the meeting to order at 7:00 pm.

**2. ADOPTION OF THE AGENDA FOR OCTOBER 06, 2015**

**MOTION # 15-138                      TONY KEAN/RALPH ACKERMAN**

Resolved to adopt the Agenda for October 06, 2015 with the following addition:

**7.8        MNL Convention ... re: Donation**

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Ralph Ackerman Sheena Pickett Tony Kean Raymond Thornton
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Opposed        0  
Abstaining     0  
Motion Carried

**3. ADOPTION OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 15, 2015**

**MOTION # 15-139                      SHEENA PICKETT/TONY KEAN**

Resolved to adopt the Minutes of Regular Meeting of September 15, 2015 as presented.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Samuel Gibbons  
Sheena Pickett  
Tony Kean  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

#### **4. BUSINESS ARISING FROM THE MINUTES OF SEPTEMBER 15, 2015**

- 4.1 Action Plan Sheet
- #2 – Ditching

##### **MOTION # 15-140 RALPH ACKERMAN/SAMUEL GIBBONS**

Resolved to proceed with quote from CH Parsons for ditching identified in Wareham.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Samuel Gibbons  
Sheena Pickett  
Tony Kean  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

- #7 - Street Light - Near Skirmish Point Road
  - Defer for next meeting
- #14 – STP .... re: Electrical Work
  - Talk to S. Newhook, G. Collins (Town of HB), Y. Collins (Town of Dover)

#### **5. DELEGATIONS**

#### **6. COMMITTEE REPORTS**

##### **6.1 PLANNING & WORKS COMMITTEE**

- #5 - Shed for Community Garden - update?
  - Ralph gave an update on the location of the shed
- #8 - JCB Backhoe ... re: pins & bushings and losing power
  - Contact J. Hawkins/C. Lush to see what can be done about this.

- Culvert for Village Green (Per Maintenance Men, the culvert needs to be replaced)
  - Options:
  - 48" (Half-moon shaped; flat on bottom) Culvert x 12m = \$4,440.00 or:
  - 36" Culvert x 12m = \$2,474.40
  - P&W will take a look at this to see if an open ditch and upgrades to road is another solution.
- Request from Maintenance Men: a street light to be installed at the new development on Bayview Heights to help during snow clearing.
  - Go ahead and arrange for this to be installed.

**6.2 FINANCE COMMITTEE**

- Financial Statement – October 01, 2015
- Aged Trial Balance
- Cheque Register
- Quick Stat Report
- Budget Time - let's talk numbers! It's time to set up a meeting for Finance Committee

**MOTION # 15-141 SAMUEL GIBBONS/RAYMOND THORNTON**

Resolved to approve the finance report as presented.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Samuel Gibbons  
Sheena Pickett  
Tony Kean  
Raymond Thornton

Opposed 0

Abstaining 0

Motion Carried

**6.3 TOWN HALL/MUSEUM COMMITTEE**

**6.4 SENIORS HOUSING/SUB-DIVISION DEVELOPMENT COMMITTEE**

**6.5 ECONOMIC DEVELOPMENT COMMITTEE**

**6.6 BLACK'S BROOK PARK COMMITTEE**

- Sign has arrived!
- Community Healthy Living Fund - unsuccessful for funding

**6.7 RECREATION LIAISON REPORT**

**6.8 FIRE DEPARTMENT LIAISON REPORT**

- Donations received to-date for the new Pick Up = \$18,427.00

- Still waiting on \$5000 from provincial gov't (E. Cross is following up)
- Amount remaining \$2,514.77
- FES Conference Session - Claim of \$1010.00 was submitted
  - \$355 per firefighter (Eugene & Cindy)
  - \$150 per spouse \* I didn't issue payment for spouse as this requires Council approval
  - Expense claim – Same as Council expense claim; policy to remain the same in regards to spouse fees.

## **6.9 TIDY TOWNS COMMITTEE**

### **6.10 PUBLIC RELATIONS**

- Public Meeting to be scheduled November 12 @ 7:00pm
  - Budget
  - Invite candidates/leaders (D. Bragg, E. Cross) to attend and be prepared to speak

### **6.11 COMMUNITY GARDEN**

## **7. OTHER BUSINESS**

### **7.1 Reminders:**

- Next Meetings: Oct 06 & 20, Nov 03 & 17, Dec 01
- Public Meeting : Nov 12
- Economic Development Sessions: 6:30 pm - Oct 07, Oct 21, Oct 28, Nov 18
- FES Table Top Session - Oct 19 (4-7pm)

### **7.2 Municipal Assessment Agency ... re: Wharves & Stages are to be added to our assessment roll for taxation.**

- Council is not prepared to add Wharves & Stages to our assessment roll for taxation purposes.

### **7.3 B. Matthews ... re: verbally said he will not be performing any electrical work for the Town. Nothing rec'd in writing yet but he did hand all keys over to Jeff.**

### **7.4 D. Bragg ... re: Liberal Candidate requesting to meet with Council**

- Invite to the November 3 regular meeting and November 12 public meeting; may attend both if desired.

### **7.5 Safety Training Sessions Required (3.5 days):**

- Power Line Hazards \$90 x 2 (Jeff & Donnie)
- Transportation of Dangerous Goods \$120 x 2 (Jeff & Donnie)
- WHMIS \$100 x 4 (Jeff, Donnie, Michelle, Verna)
- Trench Excavation Safety Training \$85 x 2 (Jeff & Donnie)
- First Aid \$120 x 4 (Jeff, Donnie, Michelle, Verna)

- Travel (\$0.50 per km return trip to Glovertown) x 4 days
- Office closed for 1 day
- Confined Space - Jeff
- Council agreed to proceed with arranging the necessary safety training sessions.

**7.6 Updates:**

- Trinity PH - Water Treatment System - Tender closes Oct 13
- CW - PH - MCW Capital Works Project - Tender closes Oct 19

**7.7 V. Collins - melts down old asphalt to do cuts/driveways/potholes**

- Per Jeff, V. Collins charges \$1.65 per sq. ft (includes asphalt, roller, workers)
- Total cuts/potholes measured = 1370 sq. ft.

**7.8 MNL Convention ... re: Donation**

**MOTION # 15-142                      LLOYD PICKETT/TONY KEAN**

Resolved to donate \$100 for MNL Central Night

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Samuel Gibbons  
Sheena Pickett  
Tony Kean  
Raymond Thornton

Opposed        0  
Abstaining    0  
Motion Carried

**8.        CORRESPONDENCE**

**8.1 2014 Financial Statements ... re: draft**

- Contact Grant Thornton re: discrepancies noted; Finance will review

**8.2 C. March ... re: letter**

- Write a letter in response: C. March were advised upfront that all expenses were their responsibility.

**8.3 DMIGA ... re: Proposed 2016/2017 MCW Program**

- Application due: November 30, 2015
- Suggestion from Michelle & Jeff: Main lift station in Wareham & Trinity
- Decision to be made at our next meeting

**8.4 Town of NWV ... re: Letter**

**8.5 DMG ... re: Cost Estimate - Bayview Heights Subdivision extension & concept plan**

**MOTION # 15-143**

**LLOYD PICKETT/SHEENA PICKETT**

Resolved to proceed with the cost estimate from DMG re: Bayview Heights Subdivision and concept plan.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Samuel Gibbons  
Sheena Pickett  
Tony Kean  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

**8.6 C. Brown / R. Brown ... re: Letter**

- Defer to Finance Committee

**8.7 E & J. Rogers ... re: Permit Application (requesting an exemption on the 0.9 m clearance from boundary)**

- P&W to look at this and provide approval if all is ok.

**8.8 Community Sustainability Partnership Accountability Measures ... re: Annex B Taxes Receivable Summary & Tax Recovery Plan**

**MOTION # 15-144**

**TONY KEAN/SAMUEL GIBBONS**

Resolved to approve the Taxes Receivable Summary & Tax Recovery Plan as presented.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Samuel Gibbons  
Sheena Pickett  
Tony Kean  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

**8.9 DMIGA ... re: Municipal Crown Lands Reserves**

**8.10 Permits Issued since last meeting**

**MOTION # 15-145**

**SHEENA PICKETT/RAYMOND THORNTON**

Resolved to approve the permit log for permit nos. 548 to 551.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Samuel Gibbons  
Sheena Pickett  
Tony Kean  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

**9. ADJOURNMENT**

**MOTION # 15-146**

**LLOYD PICKETT/SHEENA PICKETT**

Resolved the meeting would adjourn 10:05 pm.


In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Samuel Gibbons  
Sheena Pickett  
Tony Kean  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

  
Town Clerk

  
Mayor