

**TOWN OF CENTREVILLE-WAREHAM-TRINITY  
REGULAR COUNCIL MEETING JANUARY 12, 2016**

Minutes of regular meeting of Council  
of the Town of Centreville-Wareham-Trinity,  
held in the Town Hall on  
**JANUARY 12, 2016**

Members Present	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Ralph Ackerman Tony Kean Sheena Pickett Raymond Thornton
Also Present	Town Clerk	Michelle Brown
Absent	Councillor	Samuel Gibbons

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**7:00 pm** – M. King ... re: Water Filtration System – Trinity Pump House

- Jeff & Donnie were present during M. King's report
- Encountered a couple of issues with the new system but working through it
- 1) Back flow froze up – M. King installed a heat trace to prevent this from happening again.
- 2) Blue bypass valve was not tuned properly to work with new system
  - Valve would not open when required or would remain open causing higher elevation homes to lose water pressure.
- Flow was first assessed at 15-30 gal per minute, now it is showing 40-60 gal per minute.
  - Could be due to residents running water overnight to prevent freezing.
- If water loss happens again, a bigger motor may be required (approximately cost of \$4000)
  - M. King doesn't think this step may be required at this time. He will continue to monitor this. He will also install a recording on the valve to keep track of when it opens.

**1. CALLING THE MEETING TO ORDER**

Mayor Churence Rogers called the meeting to order at 7:40 pm.

**2. ADOPTION OF THE AGENDA FOR JANUARY 12, 2016**

**MOTION # 16-01                      SHEENA PICKETT/TONY KEAN**

Resolved to adopt the Agenda for January 12, 2016 with the following additions:

**7:00 pm** - Maynard King ... re: discuss new Water Filtration System (Trinity PH)

**8.0 CORRESPONDENCE**

**8.11** N. Rogers ... re: MRF (x2)

**8.12** NL Power ... re: road reservations for JW Pickersgill Blvd & Fair Cres

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Ralph Ackerman Tony Kean Sheena Pickett Raymond Thornton
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Opposed 0  
Abstaining 0  
Motion Carried

**3. ADOPTION OF THE MINUTES OF REGULAR MEETING OF DECEMBER 01, 2015**

**MOTION # 16-02 LLOYD PICKETT/SHEENA PICKETT**

Resolved to adopt the Minutes of Regular Meeting of December 01, 2015 as presented.

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Ralph Ackerman Tony Kean Sheena Pickett Raymond Thornton
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Opposed 0  
Abstaining 0  
Motion Carried

**4. BUSINESS ARISING FROM THE MINUTES OF DECEMBER 01, 2015**

**4.1** Action Plan Sheet

**5. DELEGATIONS**

**6. COMMITTEE REPORTS**

**6.1 PLANNING & WORKS COMMITTEE**

- P&W will keep an eye on the water issue near Roadside Grocery
  - Remind Jeff & Donnie regarding ditching

**6.2 FINANCE COMMITTEE**

- Financial Statement – January 08, 2016
- Aged Trial Balance
- Cheque Register
- Quick Stat Report 2015 & 2016

**MOTION # 16-03**

**LLOYD PICKETT/RALPH ACKERMAN**

Resolved to approve the finance report as presented.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Tony Kean  
Sheena Pickett  
Raymond Thornton

Opposed        0  
Abstaining    0  
Motion Carried

**6.3 TOWN HALL/MUSEUM COMMITTEE**

- Early March, invite the Resettlers Committee to meet with Council

**6.4 SUB-DIVISION DEVELOPMENT COMMITTEE**

- DMG to provide the plans to build the road through to connect Bayview Heights

**6.5 ECONOMIC DEVELOPMENT COMMITTEE**

- Send an email to Baxter & Natalie re: short summary of last meeting and plan a meeting to discuss (possibly early Feb)

**6.6 BLACK'S BROOK PARK COMMITTEE**

**6.7 RECREATION LIAISON REPORT**

**6.8 FIRE DEPARTMENT LIAISON REPORT**

- All funds have been received for pick-up (to be paid in full)
  - Check out the savings for paying this loan off by the end of March and the end of June?
- Invite executive to a future meeting (or submit a report) re: update on the training and what was accomplished.
- According to some members on the fire dept, there has always been an "unspoken rule" that no children ride in the emergency vehicles/fire truck during the parade (if an emergency occurred, driver did not need to worry about taking care of the child first). During the parade this year, children were riding in the vehicles and some volunteer firemen questioned it to me.
- I checked this out with our insurance policy and here's the response from M. Ryan: Your policy does not have a restriction with regard to having passengers in a Town Vehicle whether they are an employee

or not. However any person that is in the vehicle must be sitting in a proper seat and be wearing a seat belt. It would be up to Council to decide if they want their employees using their vehicle for personal use. Under the automobile section of the policy you carry Accident Benefits coverage which pays some basic out of pocket medical expenses same as you would have on your own vehicle, however if a person sued the town, your policy would respond under the liability sections up to the \$5,000,000 limit to investigate and defend.

- o To be discussed with Fire Dept executive

## **6.9 TIDY TOWNS COMMITTEE**

**MOTION # 16-04**

**SHEENA PICKETT/RALPH ACKERMAN**

Resolved to open a bank account for Tidy Towns fundraiser funds.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Tony Kean  
Sheena Pickett  
Raymond Thornton

Opposed 0

Abstaining 0

Motion Carried

## **6.10 PUBLIC RELATIONS**

### **6.11 COMMUNITY GARDEN**

- Include pictures in our next newsletter and encourage people to volunteer again this year.

## **7. OTHER BUSINESS**

### **7.1 Reminders:**

- Next Meetings: 2016 - Jan 26, Feb 9 & 23, March 08 & 22, April 05 & 19, May 03 & 17 & 31, June 14
- Winter Carnival: February 15-21, 2016
- Fireman's Ball: April 09, 2016
- Summer Festival: August 03-07, 2016
  - o Will Council support the event by purchasing the fireworks?
  - o 2016 Budget - \$1500

**MOTION # 16-05**

**LLOYD PICKETT/TONY KEAN**

Resolved to purchase fireworks (up to \$1500) for Summer Festival.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman

Tony Kean  
Sheena Pickett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

- Canada Day Celebrations
  - 2016 Budget (Canada Day Celebrations & Official Functions) \$1599.90
  - Will Council be purchasing fireworks again this year?
  - Request to purchase 300 Forget-me-not pins from the Royal Canadian Legion - Gander Branch 008 in remembrance of members of the 1st Newfoundland Regiment.
    - During WWI, on July 1st, 1916 at the battle of Beaumont Hamel in France, 733 of 801 men in the 1st Newfoundland Regiment were killed or wounded.
    - The Forget-me-not flower is a token of remembrance on Memorial Day in Newfoundland and Labrador.
    - This request is coming early because 2016 is the 100th anniversary for the battle of Beaumont Hamel and these handmade pins will be hard to come by as we get closer to July 1. Verna has already spoken with the president of the Royal Canadian Legion - Gander Branch (Rick Richards) who advised he would put whatever number of pins they have aside for us (he believes they have 300 or 400).
    - Cost: order of 300+ = \$1/pin. Total: \$300
  - Thought/Suggestion: to plant forget-me-nots at the Village Green. These plants are pretty hardy and can be planted from seeds. We'd need some funding for seed purchase, gardening soil and fertilizer which shouldn't be too much money. Maybe Tidy Towns Committee might be interested in taking care of the funding for the flowers?

**MOTION # 16-06**

**TONY KEAN/SHEENA PICKETT**

Resolved to purchase fireworks (up to \$1000) and purchase 300 Forget-me-not pins.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Tony Kean  
Sheena Pickett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

**7.2 Motion to renew BMO Operating Line for \$65M for 2016**

**MOTION # 16-07 LLOYD PICKETT/RALPH ACKERMAN**

Resolved to renew BMO Operating Line for \$65M for 2016.

In favor	Mayor	Churence Rogers
	Deputy Mayor	Lloyd Pickett
	Councillors	Ralph Ackerman
		Tony Kean
		Sheena Pickett
		Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

**7.3 Assessment Review Commissioner - Is Council ok with appointing R. Eastman for 2016 & 2017 (Motion required to appoint a Commissioner)**

**MOTION # 16-08 SHEENA PICKETT/TONY KEAN**

Resolved to appoint R. Eastman for Assessment Review Commissioner for 2016-17.

In favor	Mayor	Churence Rogers
	Deputy Mayor	Lloyd Pickett
	Councillors	Ralph Ackerman
		Tony Kean
		Sheena Pickett
		Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

**7.4 Start the planning process for either a new flyer or new box**

- Things to consider:
- Flyer is in worse shape than realized
- 53,000 km on motor
- Floor in cab is gone & chassis is getting rusty
- Spring Hangers are obsolete
- Research estimated cost, monthly payment
  - Committee: Ralph, Lloyd, Michelle, Jeff & Donnie

**7.5 Request from Maintenance Men - Winter Tires for 930 Cat Loader**

- Quotes received:
- CH Parsons \$2190 each tire (Total including installation \$10,373.40)
- Ok Tire \$2146.99 each tire (does not install - Total \$8,587.96)
- Professional Tire \$2195 each tire

- plus O-Ring \$16.95 each, Change Tire Cost \$124.95 each
- plus labour \$75/hr & travel \$45.95 flat service + \$0.95/km
- Lloyd & Ralph to check out tires on the CAT Loader and have a chat with Jeff & Donnie on this.

**7.6 MayDay Ticket ... re: Booth @ Gander Mall**

- Need date(s) to see if table will be available
  - Not available during Easter
- Who will be available to volunteer for this?
- Suggestion: Feb 25 & 26

**7.7 Pits & Quarries – Each year we pay for a permit for the following pits:**

- 1) 2.5 km south of Trinity 2) End of Dump Road, Wareham 3) In Wareham
- Per Jeff & Donnie, only pit they use is 'End of Dump Road - Wareham'
  - They have never used the pit in Trinity – material is only pug and it backs onto a cliff.
  - They have never used the pit 'In Wareham'
- Permit fee this year is \$105 (increased from \$80 previous year)

**MOTION # 16-09**

**RAYMOND THORNTON/LLOYD PICKETT**

Resolved to apply for quarry permit for 'End of Dump Road - Wareham' only for 2016.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Tony Kean  
Sheena Pickett  
Raymond Thornton

Opposed        0  
Abstaining    0  
Motion Carried

**8. CORRESPONDENCE**

**8.1 DMIGA ... re: Title Documents for Crown Lands**

**8.2 DMG ... re: drawings for Bayview Heights Extension**

- See Michelle to view (only one copy available)
- B. Baird will provide a plan and profile for the planned extension and connection to the existing street at the other end.

**8.3 MNL ... re: Committees**

**8.4 BioMaxx ... re: Break down of flows for 2015 & options for the next step**

**MOTION # 16-10**

**RALPH ACKERMAN/TONY KEAN**

Resolved to continue with option #1 – carry on with leasing.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Tony Kean  
Sheena Pickett  
Raymond Thornton

Opposed 0

Abstaining 0

Motion Carried

**8.5 Roadside Grocery & Hardware ... re: Letter**

**MOTION # 16-11**

**RALPH ACKERMAN/TONY KEAN**

Resolved to grant permission to Roadside Grocery & Hardware to sell ammunition.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Tony Kean  
Sheena Pickett  
Raymond Thornton

Opposed 0

Abstaining 0

Motion Carried

**8.6 W. & J. Cutler ... re: MRF**

- Defer until P&W has an opportunity to visit this site
  - Questions: Size? Does a brook run through this? What is the size of his existing lot?

**8.7 R. Green ... re: Letter**

- R. Green would be responsible for cost of survey
- Talk to lawyer to check out the procedure of this transaction, what steps are involved, costs?

**8.8 S. Brown ... re: MRF**

- P&W to review and report back to next meeting

**8.9 MNL .... re: Municipal Water Liaison**

**8.10 Request to wide a small section of Skirmish Point Road**

- I've instructed Jeff to install a marker to help with this during the Winter Season



- My thoughts: a work order for Maintenance as opposed to M. Cutler - no different than what we did in other areas around Town to help Vince & Maintenance. Where does Council stand with this?
- Issue a work order for Maintenance to complete this

**8.11 N. Rogers ... re: MRF (x2)**

- please review zoning for the areas and the Permitted Use & Discretionary Use
- Deferred until further information is received from J. Baird regarding the zoning and permitted uses

**8.12 NL Power ... re: road reservations for JW Pickersgill Blvd & Fair Cres.**

- It is recommended that W. Cutler contact the town for a permit prior to making plans to service a camper

**9. ADJOURNMENT**

**MOTION # 16-12 LLOYD PICKETT/SHEENA PICKETT**

Resolved the meeting would adjourn 10:20pm


In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Tony Kean  
Sheena Pickett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

  
Town Clerk

  
Mayor