

**TOWN OF CENTREVILLE-WAREHAM-TRINITY  
REGULAR COUNCIL MEETING JANUARY 26, 2016**

Minutes of regular meeting of Council  
of the Town of Centreville-Wareham-Trinity,  
held in the Town Hall on  
**JANUARY 26, 2016**

Members Present	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Ralph Ackerman Samuel Gibbons Tony Kean Sheena Pickett Raymond Thornton
Also Present	Town Clerk	Michelle Brown

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**1. CALLING THE MEETING TO ORDER**

Mayor Churence Rogers called the meeting to order at 7:00 pm.

**2. ADOPTION OF THE AGENDA FOR JANUARY 26, 2016**

**MOTION # 16-13                      SAMUEL GIBBONS/RALPH ACKERMAN**

Resolved to adopt the Agenda for January 26, 2016 with the following additions:

- 7.3**    Welcome (Sam)
- 8.5**    JCA ... re: Calendar Ad
- 8.6**    Xylem ... re: quotes - to repair & replace pumps @ lift station
- 8.7**    MNL ... re: public engagement session for the Government Renewal Initiative

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Ralph Ackerman Samuel Gibbons Tony Kean Sheena Pickett Raymond Thornton
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Opposed        0  
Abstaining     0  
Motion Carried

**3. ADOPTION OF THE MINUTES OF REGULAR MEETING OF JANUARY 12, 2016**

**MOTION # 16-14                      LLOYD PICKETT/SHEENA PICKETT**

Resolved to adopt the Minutes of Regular Meeting of January 12, 2016 as presented.

In favor	Mayor	Churence Rogers
	Deputy Mayor	Lloyd Pickett
	Councillors	Ralph Ackerman
		Samuel Gibbons
		Tony Kean
		Sheena Pickett
		Raymond Thornton

Opposed        0  
Abstaining    0  
Motion Carried

**4. BUSINESS ARISING FROM THE MINUTES OF JANUARY 12, 2016**

**4.1 Action Plan Sheet**

- #12 Flyer – Planning process
  - Things to consider: What to do with the current flyer, blade & plow?
  - Ralph will talk to suppliers in St. John's to obtain ball-park figures
- #14 Winter Tires – CAT Loader
  - Ralph & Lloyd checked out tires – in good condition
  - Suggestion: continue using chains during Winter months

**5. DELEGATIONS**

**6. COMMITTEE REPORTS**

**6.1 PLANNING & WORKS COMMITTEE**

- Snow Clearing driveways for C. Parsons, C. Hounsell, D. Tucker - should Jeff be snow clearing all three, none or just C. Parsons?
  - Council recommends none of these driveways to be cleared
- Markers should be installed at all fire hydrants for clear identification for the Fire Dept during Winter months.
- #19 – MRF – W&J. Cutler

**MOTION # 16-15                      RAYMOND THORNTON/TONY KEAN**

Resolved to approve the MRF for W. & J. Cutler.

In favor	Mayor	Churence Rogers
	Deputy Mayor	Lloyd Pickett

Councillors

Ralph Ackerman  
Samuel Gibbons  
Tony Kean  
Sheena Pickett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

- #20 – R. Green
  - Notify R. Green that there are conditions to be met and steps to be followed, based on advice from Stewart McKelvey. If he wants to continue with the process, please advise Council.
- #21 – MRF – S. Brown

**MOTION # 16-16 RALPH ACKERMAN/RAYMOND THORNTON**

Resolved to approve the MRF with the following conditions:

- Extension on road will be applicants responsibility
- Cost of installing water & sewer will be applicants responsibility

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Samuel Gibbons  
Tony Kean  
Sheena Pickett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

- #22 – MRF – N. Rogers
  - Outline challenges such as: Zoning (60 meters from the shoreline), no sewer services, access road to be built at applicants expense, cost of water line at applicants expense, proposed development plan will be required.
  - Invite to a meeting to discuss further with Council
  - MRF (at turn on main road) – Council refused application based on zoning and interpretation from J. Baird.

**6.2 FINANCE COMMITTEE**

- Financial Statement – January 21, 2016
- Aged Trial Balance
- Cheque Register
- Quick Stat Report

**MOTION # 16-17**

**SAMUEL GIBBONS/RAYMOND THORNTON**

Resolved to approve the finance report as presented.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Samuel Gibbons  
Tony Kean  
Sheena Pickett  
Raymond Thornton

Opposed 0

Abstaining 0

Motion Carried

**6.3 TOWN HALL/MUSEUM COMMITTEE**

**6.4 SUB-DIVISION DEVELOPMENT COMMITTEE**

**6.5 ECONOMIC DEVELOPMENT COMMITTEE**

**6.6 BLACK'S BROOK PARK COMMITTEE**

**6.7 RECREATION LIAISON REPORT**

- January 15 - Rec'd complaint from M. McDonald - she slipped and fell at the Arena parking lot (Thursday night after skating), wondering why it wasn't sanded and salted. In bad shape because of the fall and will certainly pursue a legal case if it should happen again.
- I advised Jeff this needs to be done regularly throughout Winter Season and during weekends when Town roads need to be sanded and cleared so does the arena.
- To take it a step further, I've also advised L. Hunt to call by 3pm (M-F) daily if this needs to be done.

**6.8 FIRE DEPARTMENT LIAISON REPORT**

**6.9 TIDY TOWNS COMMITTEE**

**6.10 PUBLIC RELATIONS**

**6.11 COMMUNITY GARDEN**

**7. OTHER BUSINESS**

**7.1 Reminders:**

- Next Meetings: 2016 - Feb 9 & 23, March 8 & 22, April 5 & 19, May 3 & 17 & 31, June 14
- Winter Carnival: February 15-21, 2016
- Firemen's Ball: April 09, 2016
- Summer Festival: August 03-07, 2016

**7.2 PMA Annual Convention ... re: St. John's (Apr 20-22, 2016)**

**MOTION # 16-18 LLOYD PICKETT/RAYMOND THORNTON**

Resolved to register Michelle for the PMA Convention and pay associated travel/meal expenses.

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Ralph Ackerman Samuel Gibbons Tony Kean Sheena Pickett Raymond Thornton
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Opposed 0  
Abstaining 0  
Motion Carried

**7.3 Welcome (Sam)**

- IB Lions Club interested in starting up a 'Welcoming Committee'
- Identify a list of people who are new to CWT within the last couple of years
- Suggestions: signed certificates from Council, pot luck dinner, advertise on NTV –What's Happening in Your Community
- Council is on-board with the planning process for this.

**8. CORRESPONDENCE**

**8.1 M. King ... re: quote for pump upgrade**

**MOTION # 16- 19 LLOYD PICKETT/SAMUEL GIBBONS**

Resolved that the Town of Centreville-Wareham-Trinity submit its Capital Investment Plan to the Department of Municipal and Intergovernmental Affairs for Gas Tax Funding for an upgrade to a 5HP pump for the new water treatment system for Trinity Pump House in the amount of \$5,630.79.

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Ralph Ackerman Samuel Gibbons Tony Kean Sheena Pickett Raymond Thornton
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Opposed 0  
Abstaining 0  
Motion Carried

**8.2 MNL ... re: Central Regional Meeting - Gander (Feb 26-27)**

- Registration fee is \$125 per person
- Who will be attending?

**8.3 Anonymous Sender ... re: Poll Tax**

- Defer to finance committee

**8.4 G. Ackerman ... re: Permit Application**

- Townhouse dwelling - Discretionary Use  
Same request we received from applicant in October 2013.  
Because it is a discretionary use, all residents must receive written notification of this request, allowing for a minimum of 7 days to respond.
- Send out a discretionary notice – representation to be sent as an individual letter and/or meeting.

**8.5 JCA ... re: Calendar Ad**

- Stick to our current policy – donating to Awards Program only.

**8.6 Xylem ... re: quotes - to repair & replace pumps @ lift station**

**MOTION # 16-20**

**RAYMOND THORNTON/RALPH ACKERMAN**

Resolved the Town of Centreville-Wareham-Trinity submit its Capital Investment Plan to the Department of Municipal and Intergovernmental Affairs for Gas Tax Funding to order two new pumps for the lift station (Balsam Lane) in the amount of \$5,822.22 plus tax each.

In favor

Mayor  
Deputy Mayor  
Councillors

Churence Rogers  
Lloyd Pickett  
Ralph Ackerman  
Samuel Gibbons  
Tony Kean  
Sheena Pickett  
Raymond Thornton

Opposed 0

Abstaining 0

Motion Carried

**8.7 MNL ... re: public engagement session for the Government Renewal Initiative**

**9. ADJOURNMENT**

**MOTION # 16-21**

**LLOYD PICKETT/SHEENA PICKETT**

Resolved the meeting would adjourn 10:05pm

In favor

Mayor  
Deputy Mayor


Churence Rogers  
Lloyd Pickett

Councillors

Ralph Ackerman  
Samuel Gibbons  
Tony Kean  
Sheena Pickett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

  
Town Clerk

  
Mayor