

**TOWN OF CENTREVILLE-WAREHAM-TRINITY
REGULAR COUNCIL MEETING DECEMBER 05, 2016**

Minutes of regular meeting of Council of the Town of Centreville-Wareham-Trinity,
held in the Town Hall on **DECEMBER 05, 2016**

Members Present	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Ralph Ackerman Samuel Gibbons Raymond Thornton
Also Present	Town Clerk	Michelle Brown
Absent	Councillor	Tony Kean Sheena Pickett

1. CALLING THE MEETING TO ORDER

Mayor Churence Rogers called the meeting to order at 3:00 pm.

2. ADOPTION OF THE AGENDA FOR DECEMBER 05, 2016

MOTION # 16-168 RALPH ACKERMAN/LLOYD PICKETT

Resolved to adopt the Agenda for December 05, 2016 as presented.

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Ralph Ackerman Samuel Gibbons Raymond Thornton
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Opposed 0
Abstaining 0
Motion Carried

3. ADOPTION OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 17, 2016

MOTION # 16-169 RAYMOND THORNTON/SAMUEL GIBBONS

Resolved to adopt the Minutes of Regular Meeting of November 17, 2016 as presented.

In favor	Mayor Deputy Mayor Councillors	Churence Rogers Lloyd Pickett Ralph Ackerman Samuel Gibbons Raymond Thornton
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Opposed 0
Abstaining 0
Motion Carried

Budget 2017

- Sam gave Council a detailed explanation of the proposed budget for 2017

- A Summary/Comparison was presented to compare 2013, 2014, 2015, 2016 and proposed 2017 budget numbers.

MOTION # 16-170

RAYMOND THORNTON/SAMUEL GIBBONS

Resolved to approve and adopt the 2017 Budget as presented (\$951,791.25).

In favor

Mayor
Deputy Mayor
Councillors

Churence Rogers
Lloyd Pickett
Ralph Ackerman
Samuel Gibbons
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

2017 Municipal Tax Rates

MOTION # 16-171

RALPH ACKERMAN/LLOYD PICKETT

Resolved to approve and adopt the 2017 tax rates as presented.

In favor

Mayor
Deputy Mayor
Councillors

Churence Rogers
Lloyd Pickett
Ralph Ackerman
Samuel Gibbons
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

4. BUSINESS ARISING FROM THE MINUTES OF NOVEMBER 17, 2016

4.1 Action Plan Sheet

#3 – Street Light Requests:

- A. Fancy & B.Cook – Council did a site visit and noted that a street light is not required in these areas.
- Bayview Heights Ext – Contact NL Power to request a street light installation.

5. DELEGATIONS

6. COMMITTEE REPORTS

6.1 PLANNING & WORKS COMMITTEE

- Churence briefed Council on project no. MCW-00005 (Centreville Pump House)
- Advise Maintenance Men that street signs and stop signs are to be installed as soon as possible.

6.2 FINANCE COMMITTEE

- Financial Statement – November 30, 2016
- Aged Trial Balance
- Cheque Register
- Quick Stat Report

MOTION # 16-172

SAMUEL GIBBONS/LLOYD PICKETT

Resolved to approve the finance reports as presented.

In favor

Mayor
Deputy Mayor
Councillors

Churence Rogers
Lloyd Pickett
Ralph Ackerman
Samuel Gibbons
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

6.3 SUB-DIVISION DEVELOPMENT COMMITTEE

6.4 ECONOMIC DEVELOPMENT COMMITTEE

6.5 BLACK'S BROOK PARK COMMITTEE

6.6 RECREATION LIAISON REPORT

- Chase the Ace - if you would like to volunteer, please let Brad know.
 - Brad will be away from Dec 13 - Jan 09; any extra help will be greatly appreciated.

6.7 FIRE DEPARTMENT LIAISON REPORT

- Request for battery back-up for the eDispatches system.
 - Because this is connected to internet, a battery back-up will be required for that as well.
 - Approximately cost \$150-\$200
 - Pagers should still be used as back-up; volunteers need to understand they cannot depend solely on the eDispatches system for calls.

MOTION # 16-173

LLOYD PICKETT/SAMUEL GIBBONS

Resolved to purchase a battery back-up for the eDispatches system and internet.

In favor

Mayor
Deputy Mayor
Councillors

Churence Rogers
Lloyd Pickett
Ralph Ackerman
Samuel Gibbons
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

6.8 TIDY TOWNS COMMITTEE

6.9 PUBLIC RELATIONS

6.10 COMMUNITY GARDEN

7. OTHER BUSINESS

7.1 Reminders:

- Next Meetings: Jan 10 & 24

- Santa Claus Parade: Starting at Indian Bay @ 10 am - Dec 10 (In the event of poor weather conditions the parade will be re-scheduled to Dec 17)
 - Council (& spouses) are invited to attend a Potluck Supper @ 7pm - Lions Centre
- SAM Public Consultation: Jan 18 @ 6:30pm

7.2 Electrical work required for the pump installation at N. Wisemans

- Received a quote from Powell's Electrical Ltd. \$620.00
- Contact W. Vivian and S. Newhook for a quote; if cheaper, proceed with electrical work.

7.3 BMO is offering a service called Deposit Edge

- This service would allow us to deposit cheques directly from our office using a specialized scanner
- Cost is \$25 per month plus \$0.15 per cheque scanned
- To compare this cost, here is some background information:
 - Every deposit mailed costs \$10 plus tax
 - January 1 to November 30, 2016, we did an approximate total of 33 (391cheques) deposits. (17 mailed, 16 dropped off)

MOTION # 16-174

SAMUEL GIBBONS/RALPH ACKERMAN

Resolved to proceed with the service, Deposit Edge, offered by BMO.

In favor

Mayor
Deputy Mayor
Councillors

Churence Rogers
Lloyd Pickett
Ralph Ackerman
Samuel Gibbons
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

8 CORRESPONDENCE

8.1 R. Green ... re: Permit Request

- Written permission will be required from M. Green prior to a permit issued.
- P& W to check out this permit request when surveyed.

8.2 Quote from Harvey & Co ... re: JCB swing arm/boom

- Review this in the New Year
- Ralph will speak to Jeff & Donnie on this and report back to next meeting.

8.3 10 Building lots

- Information & Draft notice from Stewart McKelvey
- Expenses to date

MOTION # 16-175

RALPH ACKERMAN/LLOYD PICKETT

Resolved to sell 10 building lots on Bayview Heights at a cost of \$18,500 plus HST.

In favor

Mayor
Deputy Mayor
Councillors

Churence Rogers
Lloyd Pickett
Ralph Ackerman
Samuel Gibbons
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

8.4 Grant Thornton re: Communication of Internal Control Matters identified during the Audit of the 2015 financial statements

8.5 Permit Report

MOTION # 16-176

LLOYD PICKETT/RALPH ACKERMAN

Resolved to approve the permit report for permit no. 635 to 637 as presented.

In favor

Mayor
Deputy Mayor
Councillors

Churence Rogers
Lloyd Pickett
Ralph Ackerman
Samuel Gibbons
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

8.6 Budget 2017 - See above: Motion # 16-170

8.7 2017 Municipal Tax Rates - See above: Motion # 16-171

9. ADJOURNMENT

MOTION # 16-177

LLOYD PICKETT/SAMUEL GIBBONS

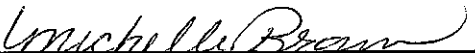
Resolved the meeting would adjourn 6:00pm

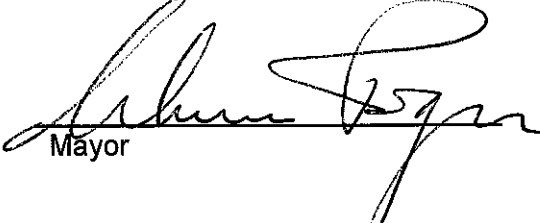
In favor

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Opposed 0
Abstaining 0
Motion Carried


Town Clerk


Mayor