

**TOWN OF CENTREVILLE-WAREHAM-TRINITY
REGULAR COUNCIL MEETING MAY 21, 2019**

Minutes of regular meeting of Council of the Town of Centreville-Wareham-Trinity,
held in the Town Hall on **MAY 21, 2019**

Members Present	Mayor Deputy Mayor Councillors	Samuel Gibbons Lloyd Pickett Raymond Thornton Joseph Pollett Trudy Firmage Kirk White
Also Present	Town Clerk	Joannah Brown
Absent	Councillors	Ralph Ackerman

1. CALLING THE MEETING TO ORDER

Mayor Samuel Gibbons called the meeting to order at 7:00 p.m.

2. ADOPTION OF THE AGENDA FOR MAY 21, 2019

MOTION # 19-77 KIRK WHITE/JOSEPH POLLETT

Resolved to adopt the agenda of May 21, 2019 as presented with the following additions:

- 7.5 T. Cutler...inquiry for best location to put drop off box for needles.
- 7.6 Complaint...condition of property @ M Pickett's, items spilling onto other properties
- 7.7 Concerns regarding proposed guard rail installation at Village Green
- 7.8 Wareham Pit...concerns expressed about garbage left behind from grad party; parking at end of road for drug use, etc.; concerns that the Town has added crushed material which allows access behind the pit.
- 8.12 T. Elliott...permit application
- 8.13 N. Firmage...letter re: business
- 8.14 N. Rideout...email

In favor	Mayor Deputy Mayor Councillors	Samuel Gibbons Lloyd Pickett Raymond Thornton Joseph Pollett
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Trudy Firmage
Kirk White

Opposed 0
Abstaining 0
Motion Carried

3. ADOPTION OF THE MINUTES OF REGULAR MEETING OF MAY 7, 2019

MOTION # 19-78 LLOYD PICKETT/TRUDY FIRMAGE

Resolved to adopt the Minutes of Regular Meeting of May 7, 2019 as presented.

In favor	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Raymond Thornton
		Joseph Pollett
		Trudy Firmage
		Kirk White

Opposed 0
Abstaining 0
Motion Carried

4. BUSINESS ARISING FROM THE MINUTES OF MAY 7, 2019

4.1 Action Plan Sheet

- #3 review of quotes for shingling of Town roof

MOTION # 19-79 LLOYD PICKETT/RAYMOND THORNTON

Resolved to award shingling of Town Hall roof to J I Pritchett & Sons Ltd.

In favor	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Raymond Thornton
		Joseph Pollett
		Trudy Firmage
		Kirk White

Opposed 0
Abstaining 0
Motion Carried

- #16 Discretionary Notice sent out to residents surrounding 61A JW Pickersgill Blvd.

MOTION # 19-80 KIRK WHITE/TRUDY FIRMAGE

Resolved to approve seasonal business permit to Spud Nado. Should parking become an issue, Council will review further.

In favor	Mayor	Samuel Gibbons
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Deputy Mayor
Councillors

Lloyd Pickett
Raymond Thornton
Joseph Pollett
Trudy Firmage
Kirk White

Opposed 0
Abstaining 0
Motion Carried

- #17 Permit Application...G. Ackerman

MOTION # 19-81 RAYMOND THORNTON/JOSEPH POLLETT

Resolved to approve permit application for construction of duplex at 42 Bayview Heights.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Joseph Pollett
Trudy Firmage
Kirk White

Opposed 0
Abstaining 0
Motion Carried

- #20 L. Pickett
 - Joannah to contact law firms in Gander for review of letter and obtain quotes/estimation of fees.

5. DELEGATIONS

6. COMMITTEE REPORTS

6.1 PLANNING & WORKS COMMITTEE

- Clean up weeks completed. Focus will be on patching roads and grading roads. Maintenance to review what roads need to be graded; maintenance to do all other road work.

6.2 FINANCE COMMITTEE

- Financial Statement – May 14, 2019
- List of outstanding cheques
- Aged Payables
- Cheque Register
- Quick Stat Report

MOTION # 19-82 JOSEPH POLLETT/TRUDY FIRMAGE

Resolved to approve the finance report as presented.

In favor		Mayor	Samuel Gibbons
		Deputy Mayor	Lloyd Pickett
		Councillors	Raymond Thornton
			Joseph Pollett
			Trudy Firmage
			Kirk White
Opposed	0		
Abstaining	0		
Motion Carried			

6.3 ECONOMIC DEVELOPMENT COMMITTEE/TOURISM COMMITTEE

- Councillor White reported that upcoming review of ICSP will tie in with Economic Development; possibly put marketing package together in similar fashion as Little Bay Islands Resettlement.

6.4 BLACK'S BROOK PARK COMMITTEE

- Mayor Gibbons reported that volleyball nets will be set up soon and flags need to be changed out; sign at Bell Hill is missing; trail is in good shape.

6.5 RECREATION LIAISON REPORT

- Councillor Thornton reported that C. Pickett is recovering after surgery; Recreation has a new bingo game; suggestions for banner or electronic sign board with dates of Summer Festival be placed on outside of Arena.

6.6 FIRE DEPARTMENT LIAISON REPORT

- No report

6.7 LOCAL TIDY TOWNS COMMITTEE

- Councillor Firmage reported that she is going to be having a meeting to discuss plans for flowers, benches, tables, etc.

6.8 VETERAN'S PLAQUE COMMITTEE

- No report

6.9 SAM COMMITTEE

- Public meeting is scheduled for May 28th at Lions Community Centre; posters have been put out and added to Facebook page.

7. OTHER BUSINESS

7.1 Reminders:

- Next Regular Council Meetings – June 4, 18(?), July 16 (to be confirmed), August 13 (to be confirmed)
- SAM Committee Public Meeting – May 28th – 7pm @ Lions Centre
- PMA AGM - June 5-7
- ICSP Review - requested for a Wednesday in June (suggesting June 12th)

7.2 Complaint...A. Hounsell re: Maintenance hit garbage can during clean-up week.

- Concerns were expressed that no caution was taken; kids were out of school and could have been behind equipment. Operator did not look around nor get out to look what happened afterwards.
 - Damage to garbage box; pressure treated 2x6 lumber.
 - Council instructed Joannah to speak with Maintenance about this incident and put on work order to replace garbage box as requested.

7.3 Complaint...C. Hounsell re: garbage being put into concrete slab left from demo at B. Parsons

- Maintenance to review and give estimate of how long to clean up; advise B. Parsons that clean up is requested or Town will do clean up and bill expense of same to tax account.

7.4 Complaint...garbage at site of former Pickett's Gas Bar

- I have called to make contact owner with no response
 - A couple of members of Council reported that as of day of meeting no garbage was seen.

7.5 T. Cutler...inquiry for best location to put drop off box for needles.

- Council discussed that this was addressed at recent CrimeStoppers meeting; all were advised to keep speaking with RCMP; Council unsure of what can be done as health department should deal with issue.

7.6 Complaint...condition of property @ M Pickett's, items spilling onto other properties

- Council directed Joannah to send notice allowing 2 weeks to clean up property; if no response received within 2 weeks Council will instruct maintenance to clean up and will charge costs to tax account.

7.7 Concerns regarding proposed guard rail installation at Village Green.

- Council instructed Joannah to invite J. Hoben and others to attend next meeting.

7.8 Wareham Pit...concerns expressed about garbage left behind from grad party; parking at end of road for drug use, etc.; concerns that the Town has added crushed material which allows access behind the pit.

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8. CORRESPONDENCE

8.1 M. Fancy...Letter

MOTION # 19-83

JOSEPH POLLETT/TRUDY FIRMAGE

Resolved to approve home-based business to M. Fancy via letter enclosing list of requirements/regulations to be adhered to or approval will be revoked.

In favor

Mayor

Samuel Gibbons

Deputy Mayor
Councillors

Lloyd Pickett
Raymond Thornton
Joseph Pollett
Trudy Firmage
Kirk White

Opposed 0
Abstaining 0
Motion Carried

- 8.2** Town of Paradise...Policy Index
- Council members to review list and pick policies to request from Town of Paradise.

- 8.3** Central Law...correspondence re: Synod

- 8.4** Dept. of MAE...A. Gover response to Gas Tax inquiry

MOTION # 19-84 JOSEPH POLLETT/KIRK WHITE

Resolved to request approval to borrow \$17,126.95 against the Gas Tax Funding for replacement of "Filter Media" at Trinity Pump house.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Joseph Pollett
Trudy Firmage
Kirk White

Opposed 0
Abstaining 0
Motion Carried

- 8.5** BioMaxx...email re: cost to purchase flow meters
- Draft CIP Application
 - Joannah to follow up with BioMaxx regarding lifespan of meters, costs of maintenance annually and price of new meter.
- 8.6** Newfoundland & Labrador College of Family Physicians...letter
- Council instructed Joannah to speak with Cindy at Medical Clinic
- 8.7** PMA 2019 Convention
- 8.8** Sincerely Yours Funeral Home...letter
- defer to Finance Committee
- 8.9** Permit Application...E. Fancy

MOTION # 19-85

LLOYD PICKETT/RAYMOND THORNTON

Resolved to approve permit application E. Fancy to construct 36x24 detached garage at 6 Samuel D Memorial Drive.

In favor	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Raymond Thornton
		Joseph Pollett
		Trudy Firmage
		Kirk White
Opposed	0	
Abstaining	0	
Motion Carried		

8.10 Permit Application...R. Parsons

MOTION # 19-86

LLOYD PICKETT/RAYMOND THORNTON

Resolved to approve permit application R. Parsons to construct 10x16 extension to garage at 406 J.W. Pickersgill Blvd.

In favor	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Raymond Thornton
		Joseph Pollett
		Trudy Firmage
		Kirk White
Opposed	0	
Abstaining	0	
Motion Carried		

8.11 Royal Canadian Legion....Military Service Recognition Book

- Joannah to follow up and inquire where are books distributed and how many copies are available to advertisers?

8.12 T. Elliott...permit application

- request plot plan; defer to next meeting

8.13 N. Firmage...letter re: business

MOTION # 19-87

LLOYD PICKETT/RAYMOND THORNTON

Resolved to approve home-based business to N. Firmage via letter enclosing list of requirements/regulations to be adhered to or approval will be revoked.

In favor	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Raymond Thornton
		Joseph Pollett

Trudy Firmage
Kirk White

Opposed 0
Abstaining 0
Motion Carried

8.14 N. Rideout...email

- Council instructed Joannah to review past minutes to see what was done in past and to review Rural & Urban Planning Act, 2000

9. ADJOURNMENT

MOTION # 19-88

LLOYD PICKETT

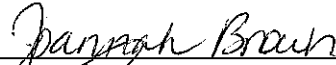
Resolved the meeting would adjourn 10:10 p.m.

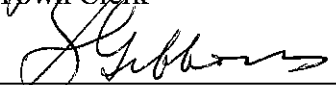
In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Joseph Pollett
Trudy Firmage
Kirk White

Opposed 0
Abstaining 0
Motion Carried



Town Clerk


Mayor