

**TOWN OF CENTREVILLE-WAREHAM-TRINITY
REGULAR COUNCIL MEETING OCTOBER 3, 2019**

Minutes of regular meeting of Council of the Town of Centreville-Wareham-Trinity,
held in the Town Hall on **OCTOBER 3, 2019**

Members Present	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Ralph Ackerman
		Trudy Firmage
		Kirk White
		Joseph Pollett
		Raymond Thornton

Also Present	Acting Assistant Town Clerk	Sarah Parsons
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1. CALLING THE MEETING TO ORDER

Mayor Samuel Gibbons called the meeting to order at 6:59 p.m.

2. ADOPTION OF THE AGENDA FOR OCTOBER 3, 2019

MOTION # 19-160 RAYMOND THORNTON/RALPH ACKERMAN

Resolved to adopt the agenda of October 3, 2019 as presented.

In favor	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Ralph Ackerman
		Trudy Firmage
		Kirk White
		Joseph Pollett
		Raymond Thornton

Opposed 0

Abstaining 0

Motion Carried

3. ADOPTION OF THE MINUTES OF REGULAR MEETING OF October 3, 2019

MOTION # 19-161 JOSEPH POLLET/KIRK WHITE

Resolved to adopt the Minutes of Regular Meeting of Sept 17, 2019 as presented with noted errors amended.

Errors: --- the name of Lloyd Pickett was removed from Motion 19-156
--- Motion 19-158 was corrected from 5" to 1 metre.
---Sarah Parsons in attendance not Joannah Brown

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Ralph Ackerman
Trudy Firmage
Kirk White
Joseph Pollett
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

4. BUSINESS ARISING FROM THE MINUTES OF SEPTEMBER 17, 2019

4.1 Action Plan Sheet

4.2 Bill Noble

- Agreed to approve conditional approval permit for Townhouse triplex with the understanding that a retainer fee of \$1,000 be requested for purpose of landscaping within a two year timeframe upon completion of construction of the Townhouse.
- Going to meet with Bill Noble to discuss the retainer fee

MOTION # 19-162

LLOYD PICKETT/KIRK WHITE

Resolved to approve permit for construction of a Townhouse triplex at location of 150 J.W. Pickersgill Blvd. Trinity, with the condition that a fee of \$1,000 be provided and retained by Town Office prior to construction, to hold for purpose of landscaping, should landscaping of property(s) not be completed within a two year timeframe of completion of triplex.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Ralph Ackerman
Trudy Firmage
Kirk White
Joseph Pollett
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

5. DELEGATIONS

6. COMMITTEE REPORTS

6.1 PLANNING & WORKS COMMITTEE

- Maintenance department request to purchase 4 stands for holding up construction signage.
 - Council decided to not purchase any at this time.
- Council requesting that the Maintenance department make a priority list of items that they require. Council can then decide what is necessary immediately and what items require further budgetary consideration.

6.2 FINANCE COMMITTEE

- Financial Statement – October 3, 2019
- List of outstanding cheques
- Aged Payables
- Cheque Register
- Quick Stat Report

MOTION # 19-163

RAYMOND THORNTON/JOSEPH POLLET

Resolved to approve the finance report as presented.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Ralph Ackerman
Trudy Firmage
Kirk White
Joseph Pollett
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

6.3 ECONOMIC DEVELOPMENT COMMITTEE/TOURISM COMMITTEE

- Couple in Gander questioned if the Resettlers Museum would be any good to renovate for a home. It was stated that the building was condemned
- The lady that inquired about the Gas Bar to possibly open a bakery was notified that Sincerely Yours was also on the market

6.4 BLACK'S BROOK PARK COMMITTEE

- Outhouses in the park had the toilet seats smashed, the vent is torn off from the outside and the small window was twisted.
- New toilet seats have been purchased but not yet replaced
- The old flag on Bill Hill was purchased and replaced by kind visitors to CWT.

6.5 RECREATION LIAISON REPORT

- Recreation Committee had issues with the regulations that OHS has placed on them and wishes council to voice their concerns to Derrick Bragg at the meeting scheduled for Oct.4. 2019

6.6 FIRE DEPARTMENT LIAISON REPORT

- Meeting was held with Fire Dept and Council on September 25, 2019 at the Fire Hall. Council received the following correspondence on September 27, 2019.
 - Resignation letter was received from Robert Parsons dated September 27, 2019, resigning from position of Fire Chief, effective May 1, 2019 with Max Fancy in role of Acting Fire Chief in the interim of an appointment of a new Fire Chief. Robert Parsons will remain as an active member of the department.
 - Resignation letter was received from Cindy Wicks, resigning from position of Secretary, effective September 27, 2019.
 - Cindy Wicks was nominated and appointed as Fire Chief effective September 27, 2019.

MOTION # 19-164

RALPH ACKERMAN/RAYMOND THORTON

Resolved to accept the resignation from Robert Parsons as Fire Chief and to accept the appointment of Cindy Wicks as Fire Chief. Cindy Wicks resignation was accepted from position as Secretary.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Ralph Ackerman
Trudy Firmage
Kirk White
Joseph Pollett
Raymond Thornton

Opposed 0

Abstaining 0

Motion Carried

- Joyce Rogers was nominated and appointed as Secretary effective September 27, 2019.

MOTION # 19-165

LLOYD PICKETT/JOSEPH POLLETT

Resolved to accept the appointment of Joyce Rogers as Secretary to the Fire Department.

In favor

Mayor

Samuel Gibbons

Deputy Mayor
Councillors

Lloyd Pickett
Ralph Ackerman
Trudy Firmage
Kirk White
Joseph Pollett
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

- Council to write thank you letter to Robert Parsons, Cindy Wicks and Joyce Rogers.
- Fire Department volunteers seeking help to purchase Needle Puncture Protected gloves

6.7 LOCAL TIDY TOWNS COMMITTEE

- No report.

6.8 VETERAN'S PLAQUE COMMITTEE

- Community War Memorial funding application to be started. Deadline is November 1, 2019.

6.9 SAM COMMITTEE

- No report

7. OTHER BUSINESS

7.1 Reminders:

- Next Regular Council Meetings – October 15, November 5, 19
- ICSP Review - deferred to Fall
- Union representative is meeting with Maintenance on October 15, 2019 to review contract. ***Council may be required to be available to meet with Union rep on October 16.***
- MNL Convention - November 14-16 – **REGISTRATION DEADLINE IS OCTOBER 25, 2019**

7.2 Office staff requesting Council permission to update filing system for storage of Minutes.

- Current system holds minutes in folders in vault
- New system to put minutes into binders
 - Would need to scan and save to website **prior** to hole-punching and filing in binders as part of new process.

MOTION # 19-166

JOSEPH POLLETT/TRUDY FIRMAGE

Resolved to approve office staff to update the filing system of the Minutes from folders to binders with the procedure to include scanning and saving originals, prior to hole-punching and filing in binders.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Ralph Ackerman
Trudy Firmage
Kirk White
Joseph Pollett
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

7.3 Reimbursement for travel to Gander - re: Crown Lands meeting at Crown Lands office

- Councillor Thornton drove with 3 others to office & should receive mileage for going to Gander and return
- Councillor White drove in own vehicle
- Deputy Mayor Pickett drove in own vehicle
 - Will Council approve one way travel reimbursement each to Councillor White and Deputy Mayor Pickett?

Deputy Mayor Pickett, Councillor White and Councillor Thornton declared a conflict and refrained from discussion and vote.

MOTION # 19-167

JOSEPH POLLETT/RALPH ACKERMAN

Resolved to approve the reimbursement of one-way travel to Crown Land Office in Gander to Lloyd Pickett and Kirk White and two-way travel to Raymond Thornton per travel policy.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Ralph Ackerman
Trudy Firmage
Kirk White
Joseph Pollett
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

7.4 Review of J. Brown letter submitted on Sept. 3, 2019

- Council granted J. Brown to work reduced hours with a review to be held at next Council meeting.

MOTION # 19-168

RALPH ACKERMAN/TRUDY FIRMAGE

Resolved to approve the continuation of reduced work hours for Joannah Brown.

In favor

Mayor
Deputy Mayor

Samuel Gibbons
Lloyd Pickett

Councillors

Ralph Ackerman
Trudy Firmage
Kirk White
Joseph Pollett
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

8. CORRESPONDENCE

8.1 Dept. of MAE – Fire Services Division...letter

8.2 MNL 69th Annual Conference & Trade Show – St. John’s, Nov 14-16

- o Deadline for registration is October 25, 2019
- o 3 rooms have been reserved at Delta Hotel, St. John’s
 - o MNL...Federal Election Key Messages
 - o Agenda
- Council to review estimate for cost of six Councillors to attend Convention at next meeting.

8.3 National Defence...National Veteran’s Week Speakers Program 2019

8.4 MAA...Memo

8.5 Atlantic Canada Water & Wastewater Association...letter

8.6 Email to Auditor...following up on status of Audit

8.7 NL Power/Bell Canada...

- request to Council to install poles at Bayview Heights, lots 22-26 and enter into agreement to grant right-of-way as shown in schedule A

MOTION # 19-169

RALPH ACKERMAN/TRUDY FIRMAGE

Resolved to grant permission for Mayor Samuel Gibbons and Town Clerk Joannah Brown to enter into agreement to grant right-of-way access re: installation of poles at Bayview Heights, lots 22-26.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Ralph Ackerman
Trudy Firmage
Kirk White
Joseph Pollett
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried

9. ADJOURNMENT

MOTION # 19-170

LLOYD PICKETT

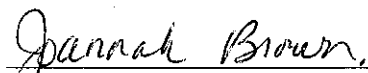
Resolved the meeting would adjourn 9:32 p.m.

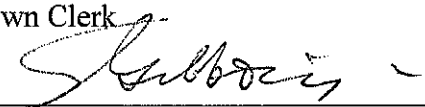
In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Ralph Ackerman
Trudy Firmage
Kirk White
Joseph Pollett
Raymond Thornton

Opposed 0
Abstaining 0
Motion Carried



Town Clerk


Mayor