

**TOWN OF CENTREVILLE-WAREHAM-TRINITY  
REGULAR COUNCIL MEETING NOVEMBER 5 , 2019**

Minutes of regular meeting of Council of the Town of Centreville-Wareham-Trinity,  
held in the Town Hall on **NOVEMBER 5, 2019**

Members Present	Mayor Deputy Mayor Councillors	Samuel Gibbons Lloyd Pickett Trudy Firmage Kirk White Joseph Pollett Raymond Thornton
Also Present	Acting Assistant Town Clerk	Sarah Parsons
Absent	Councillor	Ralph Ackerman

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**1. CALLING THE MEETING TO ORDER**

Mayor Samuel Gibbons called the meeting to order at 1:00 p.m.

**2. ADOPTION OF THE AGENDA FOR NOVEMBER 5, 2019**

**MOTION # 19-178                      LLOYD PICKETT/JOSEPH POLLETT**

Resolved to adopt the agenda of November 5, 2019 with the following additions:

- 7.7 M. Ayles...interested in working in Park this year for project but missed CEEP project deadline. M. Ayles had worked on project in the past and has knowledge, experience and ATV that may be hired for work in the park.
- 7.8 Maintenance reports that new signage is required for Trinity & Centreville Pump Houses
  - Re: Protected Water Supply Area...
- 8.9 D. Stoyles...email
- 8.10 Central Health...Mental Health & Addictions Forum - Nov 20, 2019 @ 7pm - Pearson Academy Gym

In favor	Mayor Deputy Mayor Councillors	Samuel Gibbons Lloyd Pickett Trudy Firmage Kirk White Joseph Pollett Raymond Thornton
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Opposed        0  
Abstaining    0  
Motion Carried

**3. ADOPTION OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 5, 2019**

**MOTION # 19-179 TRUDY FIRMAGE/KIRK WHITE**

Resolved to adopt the Minutes of Regular Meeting of October 3, 2019 as presented.

In favor	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Trudy Firmage
		Kirk White
		Joseph Pollett
		Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

**4. BUSINESS ARISING FROM THE MINUTES OF OCTOBER 15, 2019**

**4.1 Action Plan Sheet**

- #10 - FD email correspondence
- #11 - B. Noble...minimum landscaping requirements (see correspondence 8.6)
- #12 - L. Pickett
- #14 - Outdoor plug receptacle – Fire Department building
- #15 – M. Rogers

**5. DELEGATIONS**

**5.1 1:15 pm - A. Rogers... Sept. 2, 2015 Municipal Recommendation Form (MRF)**

- o Water Resources department is not providing A. Rogers with permit. Leah Burry of this department is requiring a letter from Town stating approval for a permit.
- o Council deferred this item to seek what exactly was approved in the minutes; follow up with Crown Lands and Leah Burry.

**6. COMMITTEE REPORTS**

**6.1 PLANNING & WORKS COMMITTEE**

- o Verbal complaint received on Monday, October 28 that there is no emergency number listed when calling the office after hours.
- o What to do with old pumps and pipes that are no longer good or returnable?

**MOTION # 19-180 LLOYD PICKETT/RAYMOND THORNTON**

Resolved to approve that the maintenance men proceed to dispose of, as appropriate, the old pumps and pipes that are no longer usable.

In favor

Mayor  
Deputy Mayor  
Councillors

Samuel Gibbons  
Lloyd Pickett  
Trudy Firmage  
Kirk White  
Joseph Pollett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

**6.2 FINANCE COMMITTEE**

- Financial Statement – November 4, 2019
- List of outstanding cheques
- Aged Payables
- Cheque Register
- Quick Stat Report

**MOTION # 19-181**

**JOSEPH POLLET/RAYMOND THORNTON**

Resolved to approve the finance report as presented.

In favor

Mayor  
Deputy Mayor  
Councillors

Samuel Gibbons  
Lloyd Pickett  
Trudy Firmage  
Kirk White  
Joseph Pollett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

**6.3 ECONOMIC DEVELOPMENT COMMITTEE/TOURISM COMMITTEE**

- Not pleased with the response received from Minister Bragg regarding the lack of signage for our communities.

**6.4 BLACK'S BROOK PARK COMMITTEE**

- Very pleased with the work being done in the park by the Community Employment Enhancement Program (CEEP) workers.

**6.5 RECREATION LIAISON REPORT**

- Recreation Committee is waiting on parts for c.o. and army will install the parts for free.

**6.6 FIRE DEPARTMENT LIAISON REPORT**

**6.7 LOCAL TIDY TOWNS COMMITTEE**

- Time for boxes and benches to be taken in for season

**6.8 VETERAN'S PLAQUE COMMITTEE**

- A few donations have been received. Appears to be several fundraising events ongoing currently and therefore may need to hold off holding one now.

**6.9 SAM COMMITTEE**

**7. OTHER BUSINESS**

**7.1 Reminders:**

- Next Regular Council Meetings – November 19, December 3, **Dec 17? (to be confirmed)**, Jan 7 & 21, 2020
- ICSP Review
- November 14-16, 2019 – MNL Convention, St. John's
- November 20, 2019 – 1 pm @ Town office – Meeting with Jeff Bourne of U-Turn Drop-In Centre
- November 25, 2019, 7 pm @ IBEC office - IBEC Meeting – “Bonavista North Trail System” – Joe & Ralph to attend
- Finance Committee to meet for further budget discussions & review
  - **Budget must be adopted by 1<sup>st</sup> Council meeting of December (Dec 3) and copy forwarded to MAE by December 31, 2019**

**7.2 Maintenance staff found garbage at Centreville Pump house**

- Contact resident and advise very serious offense and appreciate it not happening again.

**7.3 Town Hall Office...suggestion received to add to agenda for discussion of purchasing Sincerely Yours Funeral Home**

- Look for funding opportunities; keep on Action Plan

**7.4 Bonavista Polar Bears...seeking donations in way of pens, pencils, bookmarks, lapel pins.**

- Suggestion received for the Town to purchase give-away's with Town's name and/or logo

**7.5 Town's website is full and out of storage space, unable to upload new notices**

- Will Council permit staff to obtain quotes for an updated website?
  - Staff to seek quotes and advise Council of options

**7.6 Review of J. Brown letter submitted on Sept. 3, 2019**

- Council granted J. Brown to work reduced hours with a review to be held at next Council meeting.

**MOTION # 19-182**

**LLOYD PICKETT/TRUDY FIRMAGE**

Resolved to continue with J. Brown working reduced hours at office and working from home as required.

In favor

Mayor

Samuel Gibbons

Deputy Mayor  
Councillors

Lloyd Pickett  
Trudy Firmage  
Kirk White  
Joseph Pollett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

7.7 M. Ayles...interested in working in Park this year for project but missed CEEP project deadline. M. Ayles had worked on project in the past and has knowledge, experience and ATV that may be hired for work in the park.

**MOTION # 19-183**

**LLOY D PICKETT/RAYMOND THORNTON**

Resolved to approve to hire Mark Ayles from Black's Brook Park funds for 200 hours for purpose of working in park on the trails and boardwalks and providing ATV for hauling gravel for trails.

In favor

Mayor  
Deputy Mayor  
Councillors

Samuel Gibbons  
Lloyd Pickett  
Trudy Firmage  
Kirk White  
Joseph Pollett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

7.8 Maintenance reports that new signage is required for Trinity & Centreville Pump Houses

- Re: Protected Water Supply Area...
  - Look at cost of signs at Abbots in Gander and Sign Factory in Glovertown. Also, no trespassing Private Property signs for pump houses.

**8. CORRESPONDENCE**

**8.1 Site Specific Health & Safety Plan**

**MOTION # 19-184**

**LLOY D PICKETT/RAYMOND THORNTON**

Resolved to approve the Health and Safety Plan for pickup of ice control materials from Transportation & Works as presented. This plan outlines the Town of CWT's approach to picking up the materials.

In favor

Mayor  
Deputy Mayor  
Councillors

Samuel Gibbons  
Lloyd Pickett  
Trudy Firmage

Kirk White  
Joseph Pollett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

**8.2 Stewardship of Municipalities...Letter**

- Present to Finance Committee to include \$500 budget for 2020

**8.3 J. Bourne, U-Turn Drop-in Centre...email**

**8.4 Armtec...quote re: Guardrail for Village Green**

- Call J1 Construction, they may have used guardrails
- Advise maintenance to put up posts with signage that “this area will be closed off”; then add guardrail.

**8.5 MAA...Workshop – “Working Together to Improve the Property Assessment System”**

- No interest expressed to attend.

**8.6 Town of Hare Bay...Municipal/Local Service District Fire Protection Mutual Aid Agreement**

- Follow up with our Fire Department and have them review.

**8.7 Town of Gander...Landscape Regulation**

- Determine minimum landscape requirements to be applied to B. Noble’s construction at 150 JW Pickersgill Blvd.

**MOTION # 19-185**

**KIRK WHITE/JOSEPH POLLETT**

Resolved to adopt definitions 1, 2 and 3 as noted in Residential Landscaping Regulations Process Guide from the Town of Gander.

In favor

Mayor  
Deputy Mayor  
Councillors

Samuel Gibbons  
Lloyd Pickett  
Trudy Firmage  
Kirk White  
Joseph Pollett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

- Further details are necessary in which to form a regulation to be adopted for the purpose of minimum landscaping requirements for all new construction/residential properties.

**8.8 King Process Technology...quote for replacement booster pumps**

- Maintenance has reported that the booster pumps need replacing in Trinity Pump house.

**MOTION # 19-186**

**RAYMOND THORNTON/LLOYD D PICKETT**

Resolved to purchase two (2) new booster pumps for Trinity Pumphouse from King Process Technology Inc., cost including tax is \$3,976.24.

In favor

Mayor  
Deputy Mayor  
Councillors

Samuel Gibbons  
Lloyd Pickett  
Trudy Firmage  
Kirk White  
Joseph Pollett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

**8.9 D. Stoyles...email**

- Put on work order for maintenance to work on when they can get to it. Maintenance men currently working on water leaks and this road was done not long ago.

**8.10 Central Health...Mental Health & Addictions Forum - Nov 20, 2019 @ 7pm - Pearson Academy Gym**

**9. ADJOURNMENT**

**MOTION # 19-187**

**LLOYD PICKETT**

Resolved the meeting would adjourn 4:36 p.m.


In favor

Mayor  
Deputy Mayor  
Councillors

Samuel Gibbons  
Lloyd Pickett  
Trudy Firmage  
Kirk White  
Joseph Pollett  
Raymond Thornton

Opposed 0  
Abstaining 0  
Motion Carried

  
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Town Clerk

  
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Mayor