

**TOWN OF CENTREVILLE-WAREHAM-TRINITY  
REGULAR COUNCIL MEETING JUNE 9, 2020**

Minutes of regular meeting of Council of the Town of Centreville-Wareham-Trinity,  
held via a conference call on **JUNE 9, 2020**

Members Present	Mayor Deputy Mayor Councillors	Samuel Gibbons Lloyd Pickett Raymond Thornton Ralph Ackerman Trudy Firmage Joseph Pollett Kirk White
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Also Present	Town Clerk	Angie Firmage
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**1. CALLING THE MEETING TO ORDER**

Mayor Samuel Gibbons called the meeting to order at 7:01P.M.

**2. ADOPTION OF THE AGENDA FOR JUNE 9, 2020**

**MOTION # 20-82                      JOSEPH POLLETT/ LLOYD PICKETT**

Resolved to adopt the agenda of June 9, 2020 as presented.

In favor	Mayor Deputy Mayor Councillors	Samuel Gibbons Lloyd Pickett Raymond Thornton Ralph Ackerman Joseph Pollett Kirk White
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Opposed        0  
Abstaining    0  
Motion Carried

**3. ADOPTION OF THE MINUTES OF REGULAR MEETING OF MAY 26, 2020**

**MOTION #20-83                      RALPH ACKERMAN/TRUDY FIRMAGE**

Resolved to adopt the Minutes of Regular Meeting of May 26, 2020 as presented.

In favor

Mayor  
Deputy Mayor  
Councillors

Samuel Gibbons  
Lloyd Pickett  
Raymond Thornton  
Ralph Ackerman  
Joseph Pollett  
Kirk White

Opposed 0  
Abstaining 0  
Motion Carried

**4. BUSINESS ARISING FROM THE MINUTES OF MAY 26, 2020**

**4.1** Action Plan Sheet

**5. DELEGATIONS**

- Tammy Lucas by Telephone @ 7.15  
- Council asked if Beulah & Mike Lawlor would provide copy of Deed & Survey to Council for review so they can help resolve any issues pertaining to Council

**6. COMMITTEE REPORTS**

**6.1 PLANNING & WORKS COMMITTEE**

A) Lift Station Upgrades - Project #17-GI-20-00040 Interest in hiring DMG as Consultant for Project

**MOTION #20-84**

**JOSEPH POLLETT/LLOYD PICKETT**

Be it resolved that the Town of Centerville-Wareham-Trinity wishes to engage DMG Consulting Ltd. to provide a Level of Effort price and breakdown for the scope of work required to complete the engineering design work associated with the project "Lift Station Upgrades - 17-GI-20-00040". Formal Engagement of "DMG." through a Prime Consultant Agreement will only occur if the pricing obtained for this service is considered fair and reasonable by the Department of Municipal Affairs and Environment. Council will provide documentation as require by PPA and have this available to PPA representatives if required in the future.

In favor

Mayor  
Deputy Mayor  
Councillors

Samuel Gibbons  
Lloyd Pickett  
Raymond Thornton  
Ralph Ackerman  
Trudy Firmage  
Joseph Pollett

Opposed 0  
Abstaining 0  
Motion Carried

B) ) Lift Station Upgrades - Project #17-GI-20-00078 Interest in hiring DMG as Consultant for Project

**MOTION # 20-85**

**RALPH ACKERMAN/TRUDY FIRMAGE**

Be it resolved that the Town of Centerville-Wareham-Trinity wishes to engage DMG Consulting Ltd. to provide a Level of Effort price and breakdown for the scope of work required to complete the engineering design work associated with the project “Lift Station Upgrades -17-GI-20-00078. Formal Engagement of “DMG” through a Prime Consultant Agreement will only occur if the pricing obtained for this service is considered fair and reasonable by the Department of Municipal Affairs and Environment. Council will provide documentation as require by PPA and have this available to PPA representatives if required in the future.

In favor

Mayor  
Deputy Mayor  
Councillors

Samuel Gibbons  
Lloyd Pickett  
Raymond Thornton  
Ralph Ackerman  
Joseph Pollett  
Kirk White

Opposed 0  
Abstaining 0  
Motion Carried

C) Lift Station Upgrades - Project #17-GI-21-00006 Interest in hiring DMG as Consultant for Project

**MOTION # 20-86**

**RAYMOND THORNTON/KIRK WHITE**

Be it resolved that the Town of Centerville-Wareham-Trinity wishes to engage DMG Consulting Ltd. to provide a Level of Effort price and breakdown for the scope of work required to complete the engineering design work associated with the project “Lift Station Upgrades -17-GI-21-00006. Formal Engagement of “DMG” through a Prime Consultant Agreement will only occur if the pricing obtained for this service is considered fair and reasonable by the Department of Municipal Affairs and Environment. Council will provide documentation as require by PPA and have this available to PPA representatives if required in the future.

In favor

Mayor  
Deputy Mayor  
Councillors

Samuel Gibbons  
Lloyd Pickett  
Raymond Thornton  
Ralph Ackerman  
Joseph Pollett  
Kirk White

Opposed 0  
Abstaining 0  
Motion Carried

- D) Capital Works Application for future Projects. (Asset Management/Prioritize)
- Add to action plan, with some suggestions as sewer pipeline between lift stations in Wareham, culvert in Silver Island Point, Paving within the community, upgrades to fire hall, etc.

**6.2 FINANCE COMMITTEE**

- Financial Statement – June 2, 2020
- List of outstanding cheques
- Aged Payables
- Cheque Register
- Quick Stat Report
- Auditor's Report

- ❖ Schedule Finance Committee Meeting  
- Arrange Meeting for the week of June 14, 2020

**MOTION #20-87**

**TRUDY FIRMAGE/LLOYD PICKETT**

Resolved to approve the finance report as presented.

In favor

Mayor  
Deputy Mayor  
Councillors

Samuel Gibbons  
Lloyd Pickett  
Raymond Thornton  
Ralph Ackerman  
Trudy Firmage  
Joseph Pollett  
Kirk White

Opposed 0  
Abstaining 0  
Motion Carried

**6.3 ECONOMIC DEVELOPMENT COMMITTEE/TOURISM COMMITTEE**

**6.4 BLACK'S BROOK PARK COMMITTEE**

**6.5 RECREATION LIAISON REPORT**

**6.6 FIRE DEPARTMENT LIAISON REPORT**

A) Fire Department in need of Chainsaw

- Councillor Thornton & Deputy Mayor Pickett will check into purchasing a saw

**6.7 LOCAL TIDY TOWNS COMMITTEE**

- Tidy Towns will sell some flower boxes and keep 6 boxes to place in various locations around town

**6.8 VETERAN'S PLAQUE COMMITTEE**

- put a letter out to residents asking for any information they may have regarding Veterans that will get listed on the plaque.

**6.9 SAM COMMITTEE**

**7. OTHER BUSINESS**

**7.1 Reminders: Next Meeting June 23, 2020 & To set meetings for Summer**

**7.2 A. Firmage - Wages**

**MOTION #20-88**

**RALPH ACKERMAN/RAYMOND THORNTON**

Resolved to approve to increase wages to \$17.68 retro-active from End of Probation Period (April 20, 2020). Further, when union negotiations are completed, an increase will be granted per the Collective Agreement (which matches percentage based on maintenance employee raises), which will also be retro-active to End of Probation Period (April 20, 2020).

In favor

Mayor  
Deputy Mayor  
Councillors

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Lloyd Pickett  
Raymond Thornton  
Ralph Ackerman  
Trudy Firmage  
Joseph Pollett  
Kirk White

Opposed 0

Abstaining 0

Motion Carried

**7.3 Canada Summer Jobs - 2 Positions: 6 weeks for 35 hours per week @ 11.65 per hour**

**7.4 If a Sharps Container should be placed within community? If so, Where?**

- Councillor Ackerman will Check with Fire Department to see if they have any ideas or suggestions

**7.5 Councillor Thornton wants to address M. Pickett's Property**

- Office will contact M. Pickett to encourage clean up of property and to see if there is anything council can do to assist with clean-up

**7.6 Removal of old Car Wrecks within town**

- Craig Lush of Gambo will collect old vehicles from residents in the town, residents can call in and add their names to list to get the cars removed.

**8. CORRESPONDENCE**

**8.1** Email: National Research Council of Canada

**8.2** Recreation NL

- Council agreed Town will Sign Proclamation declaring June to be Recreation Month

**8.3** Email: Gail Woodfine - Info note

**8.4** Permit Report - Permit #834-859

**MOTION #20-89**

**RALPH ACKERMAN/RAYMOND THORNTON**

Resolved to approve all permits that has been presented.

In favor

Mayor  
Deputy Mayor  
Councillors

Samuel Gibbons  
Lloyd Pickett  
Raymond Thornton  
Ralph Ackerman  
Trudy Firmage  
Joseph Pollett  
Kirk White

Opposed 0

Abstaining 0

Motion Carried

**8.5** Information Circular: Changes in Procurement

**8.6** Memorandum To: All Public Bodies Re: Amendments to the Public Procurement Framework

**8.7** Email: Dynamic Engineering Ltd.

**8.8** Notes from Conversation & Permit from Paul Feltham

**8.9** Plan of Reopening Town Office to Public

