

**TOWN OF CENTREVILLE-WAREHAM-TRINITY
REGULAR COUNCIL MEETING NOVEMBER 3, 2020**

Minutes of regular meeting of Council of the Town of Centreville-Wareham-Trinity,
held on **November 3, 2020**

Members Present	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Raymond Thornton
		Trudy Firmage
		Kirk White
		Joseph Pollett

Also Present	Town Clerk	Angie Firmage
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Absent	Councillor	Ralph Ackerman
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1. CALLING THE MEETING TO ORDER

Mayor Samuel Gibbons called the meeting to order at 9:31 A.M.

2. ADOPTION OF THE AGENDA FOR November 3, 2020

MOTION # 20-191 JOSEPH POLLETT/LLOYD PICKETT

Resolved to adopt the agenda of November 3, 2020 as presented.

In favor	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Raymond Thornton
		Kirk White
		Trudy Firmage
		Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

3. ADOPTION OF THE MINUTES OF REGULAR MEETING OF OCTOBER 20, 2020

MOTION #20-192 KIRK WHITE/TRUDY FIRMAGE

Resolved to adopt the Minutes of Regular Meeting of October 20, 2020 as presented.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Kirk White
Trudy Firmage
Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

4. BUSINESS ARISING FROM THE MINUTES OF OCTOBER 6, 2020

4.1 Action Plan Sheet

- Personalized Face Masks

MOTION # 20-193 RAYMOND THORNTON/KIRK WHITE

Resolved to purchase 100 Face Masks as per quote provided.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Kirk White
Trudy Firmage
Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

5. DELEGATIONS

6. COMMITTEE REPORTS

6.1 PLANNING & WORKS COMMITTEE

6.2 FINANCE COMMITTEE

- Financial Statement – October 29, 2020
- List of outstanding cheques
- Aged Payables
- Cheque Register

- Quick Stat Report

MOTION #20-194 TRUDY FIRMAGE/RAYMOND THORNTON

Resolved to approve the finance report as presented.

In favor	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Raymond Thornton
		Trudy Firmage
		Kirk White
		Joseph Pollett

Opposed 0
 Abstaining 0
 Motion Carried

6.2 a) Discussion re: Municipal Budget / Capital Works / DSR / Reserve GIC

MOTION #20-195 TRUDY FIRMAGE/RAYMOND THORNTON

Resolved to approve to transfer amounts for Capital Works Project #'s GI-20-00078/GI-20-00040/GI-20-00006 from Main Bank account into the assigned account per project instead of taking on bank loans to cover Council's 10 %.

In favor	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Raymond Thornton
		Trudy Firmage
		Kirk White
		Joseph Pollett

Opposed 0
 Abstaining 0
 Motion Carried

MOTION #20-196 LLOYD PICKETT/TRUDY FIRMAGE

Resolved to approve to open three Bank Accounts, one account per Project for the three upcoming Capital works projects.

In favor	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Raymond Thornton
		Trudy Firmage
		Kirk White
		Joseph Pollett

Opposed 0

Abstaining 0
Motion Carried

MOTION #20-197

JOSEPH POLLETT/KIRK WHITE

Resolved to open a reserve bank account and to have the amount of Loan Payment 699-335 transfer into this account once loan matures, November 2020.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Trudy Firmage
Kirk White
Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

MOTION #20-198

LLOYD PICKETT/TRUDY FIRMAGE

Resolved to approve to transfer monies from bank account Land/ Road Upgrades into Main bank account & create a allocation for any landscaping deposits made by businesses/residents.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Trudy Firmage
Kirk White
Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

6.3 ECONOMIC DEVELOPMENT COMMITTEE/TOURISM COMMITTEE

6.4 BLACK'S BROOK PARK COMMITTEE

6.5 RECREATION LIAISON REPORT

6.6 FIRE DEPARTMENT LIAISON REPORT

6.7 LOCAL TIDY TOWNS COMMITTEE

6.8 VETERAN'S PLAQUE COMMITTEE

6.9 SAM COMMITTEE

7. OTHER BUSINESS

7.1 Reminders: Next Meeting - November 17

7.2 Set Next ICSP Meeting

7.3 Advice from Auditor RE: Need Motion for Town Clerk
Wages/RRSP/Vacation/Sick

MOTION #20-199

JOSEPH POLLETT/TRUDY FIRMAGE

Resolved to approve that Town Clerk will follow same procedures as Cupe Union
Contract for maintenance men in regards to Wages/RRSP/Vacation/Sick/leaves, etc.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Trudy Firmage
Kirk White
Joseph Pollett

Opposed 0

Abstaining 0

Motion Carried

7.4 B. Noble RE: Air B n B Civic Address

7.5 MNL Convention

MOTION #20-200

JOSEPH POLLETT/KIRK WHITE

Resolved to approve that Town Clerk will register for Virtual MNL Convention.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Trudy Firmage
Kirk White
Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

- 7.6 Remembrance Day: Laying Wreath on behalf of Town
- Mayor Gibbons will lay the Wreath on behalf of Town

7.7 Firehall Repairs

MOTION #20-201

LLOYD PICKETT/TRUDY FIRMAGE

Resolved to approve that council will purchase sheets of drywall & materials needed to repair damages in kitchen and washroom at the fire hall.

In favor	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Raymond Thornton
		Trudy Firmage
		Kirk White
		Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

7.8 Storage Unit for Town Office

MOTION #20-202

LLOYD PICKETT/TRUDY FIRMAGE

Resolved to approve to purchase storage unit for the town office.

In favor	Mayor	Samuel Gibbons
	Deputy Mayor	Lloyd Pickett
	Councillors	Raymond Thornton
		Trudy Firmage
		Kirk White
		Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

7.9 Passing of Former Employee: J. Lane

MOTION #20-203

JOSEPH POLLETT/KIRK WHITE

Resolved to approve to send Sympathy Card with a monetary donation of \$100 to Mr. Lane's family.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Trudy Firmage
Kirk White
Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

8. CORRESPONDENCE

8.1 Quote from Computer Shack

MOTION #20-204

JOSEPH POLLETT/KIRK WHITE

Resolved to approve to purchase a new computer system for town Clerk Office as per quote provided.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Trudy Firmage
Kirk White
Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

8.2 Contract from C.H. Parsons

MOTION #20-205

JOSEPH POLLETT/TRUDY FIRMAGE

Resolved to approve to agree to go into a Memorandum of Understanding with C.H. Parsons for 1 Year starting November 1, 2020 through to November 1, 2021 as per the pricing provided by C.H. Parsons.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Trudy Firmage
Kirk White
Joseph Pollett

Opposed 0

Abstaining 0

Motion Carried

- 8.3 2021 Celebrate Canada Launch Application
- Agree to submit application
- 8.4 Circular: Prime Consultant Agreement Process Changes
- 8.5 Circular: Reminder - Call for 2021-2022 Municipal Infrastructure Applications
- 8.6 MCW - 2021/2022 -Application Due Nov 13:
- New Force Main & Sewer Upgrades in Wareham

MOTION #20-207

JOSEPH POLLETT/KIRK WHITE

Resolved to approve to submit Capital Works Application for New Force Main & Sewer Upgrades in Wareham.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Trudy Firmage
Kirk White
Joseph Pollett

Opposed 0

Abstaining 0

Motion Carried

- 8.7 MCW - 2021/2022 -Application Due Nov 13:
- Silver Island Point Culvert Upgrades

MOTION #20-208

TRUDY FIRMAGE/RAYMOND THORNTON

Resolved to approve to submit Capital Works Application for Silver Island Point Culvert Upgrades

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Trudy Firmage
Kirk White
Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

- 8.8 MCW - 2021/2022 -Application Due Nov 13:
• New Sewer 350 to 370 J.W. Pickersgill Blvd.

MOTION #20-209

LLOYD PICKETT/JOSEPH POLLETT

Resolved to approve to submit Capital Works Application for new sewer 350 to 370 J.W. Pickersgill Blvd.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Trudy Firmage
Kirk White
Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

- 8.9 MUNICIPALITIES ACT, 1999 cM-24 s166

MOTION #20-210

JOSEPH POLLETT/RAYMOND THORNTON

Resolved to approve to keep guardrail on Pickett's Avenue for Safety Reasons based on Section 166 of MUNICIPALITIES ACT, 1999 cM-24 s166

Closing

166. A council may order the closing of a public highway, sidewalk or bridge either temporarily, in order to effect repairs or to prevent damage to the highway, sidewalk or bridge, or permanently, where the council considers it necessary to do so.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Trudy Firmage
Kirk White
Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

8.10 Freedom Boat Launch Application

- Council will provide letter to Freedom Boat Launch to submit with Water Resources application with no objections

8.11 Email from Craig Pollett Re: Safe Restart Funding

8.12 MNL: Details of Safe Restart Funding Announced for Municipalities.

8.13 Circular: Important Information Regarding NLCSA COR Program

8.14 PMA: Central Regional Meeting

MOTION #20-211

RAYMOND THORNTON/JOSEPH POLLETT

Resolved to approve for Town Clerk to attend PMA Central Region Meeting in Gander.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Raymond Thornton
Trudy Firmage
Kirk White
Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried

8.15 Email from Denisa Frycova

10. ADJOURNMENT

MOTION # 20-212

LLOYD PICKETT

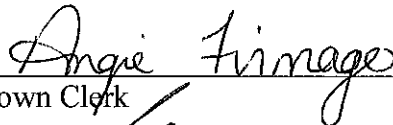
Resolved the meeting would adjourn 12:26 P.M.

In favor

Mayor
Deputy Mayor
Councillors

Samuel Gibbons
Lloyd Pickett
Ralph Ackerman
Trudy Firmage
Kirk White
Joseph Pollett

Opposed 0
Abstaining 0
Motion Carried



Town Clerk



Mayor